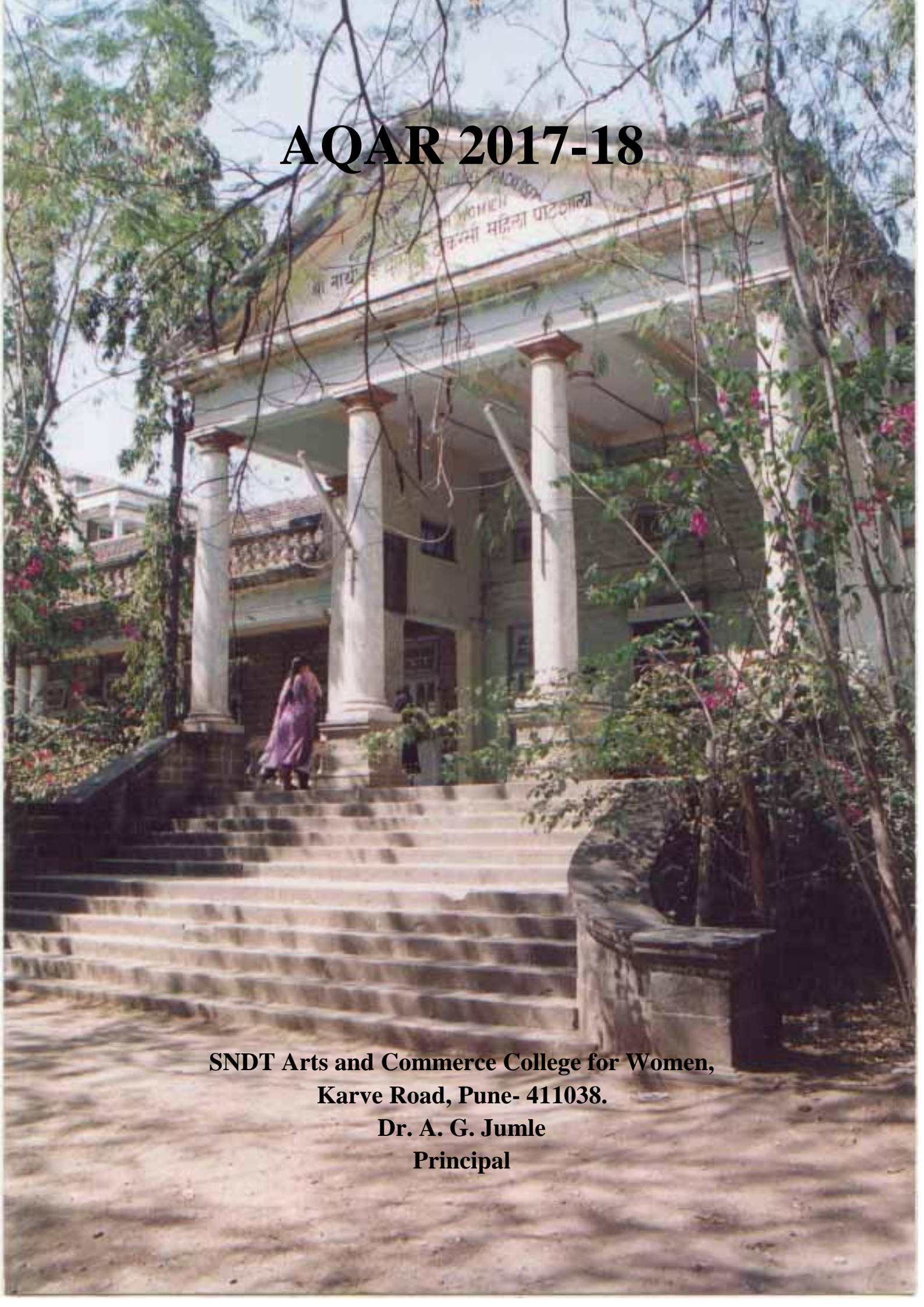


AQAR 2017-18



**SNTD Arts and Commerce College for Women,
Karve Road, Pune- 411038.**

**Dr. A. G. Jumle
Principal**

AQAR 2017-18
SNDT Arts and Commerce College for Women,
Karve Road, Pune.

The Annual Quality Assurance Report (AQAR) of the IQAC
For the academic year 2017-18

Part – A

AQAR for the year

2017-18

1. Details of the Institution

1.1 Name of the Institution

SNDT Arts and Commerce College
for Women, Pune

1.2 Address Line 1

Maharshi Karve Vidyavihar

Address Line 2

Karve Road, Pune-411038

City/Town

Pune

State

Maharashtra

Pin Code

411038

Institution e-mail address

sndtartspune@gmail.com

Contact Nos.

020-25431153

Name of the Head of the Institution:

Dr. Anand G. Jumle

Tel. No. with STD Code:

020-25445751

Mobile:

07588320308

Name of the IQAC Co-ordinator:

Dr. Madhura Joshi

Mobile:

09689928560

IQAC e-mail address:

iqacsndtpune@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN10987

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1st Cycle Accreditation obtained
on 16-02-2004
2nd Cycle Accreditation: EC
(SC)/09/ A & A/18.2 dated 14-
9-2015.

1.5 Website address:

www.sndartspune.com

Web-link of the AQAR:

<https://sndarts-public.sharepoint.com/SitePages/AQAR2017-18.doc>For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	75.00	2004	5 Years
2	2 nd Cycle	B	2.76	2015	5 Years

1.7 Date of Establishment of IQAC: DD/MM/YYYY

28/06/2005

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011):
AQAR 2015-16 is the first after the latest Assessment and Accreditation by NAAC:

Year of AQAR	Date of Submission
AQAR 2015-16:	28-10-2016
AQAR 2016-17:	07-09-2017
AQAR 2017-18:	September 2018

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

- Bachelor of Visual Arts (BVA)
- Bachelor of Computer Applications (BCA)
- Bachelor of Commerce with Accountancy and Finance (BAF)

1.12 Name of the Affiliating University (*for the Colleges*) SNDT Women's University, Mumbai

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

No

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text" value="No"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>
UGC-Special Assistance Programme	<input type="text" value="No"/>	DST-FIST	<input type="text" value="No"/>
UGC-Innovative PG programmes	<input type="text" value="No"/>	Any other (<i>Specify</i>)	<input type="text" value="No"/>
UGC-COP Programmes	<input type="text" value="No"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="01(Principal) + 03"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>		
2.3 No. of students	<input type="text" value="01"/>		
2.4 No. of Management representatives	<input type="text" value="01"/>		
2.5 No. of Alumni	<input type="text" value="01"/>		
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="01"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>		
2.8 No. of other External Experts	<input type="text" value="02"/>		
2.9 Total No. of members	<input type="text" value="11"/>		
2.10 No. of IQAC meetings held	<input type="text" value="04"/>		
2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="05"/>	Faculty <input type="text" value="03"/>
Non-Teaching Staff	<input type="text" value="01"/>	Students	<input type="text" value="01"/>
		Alumni	<input type="text" value="00"/>
		Others	<input type="text" value="00"/>

2.12 Has IQAC received any funding from UGC during the year?

No

If yes, mention the amount

--

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. International National State Institution Level

(ii) Themes

- 1) IQAC organized FDP on use of ICT and Innovative Teaching Methods for teachers on 27 July 2017. Dr Chandrashekhar Ingale, Asso. Prof. from ICFAI, Hyderabad was the resource person. 29 staff members benefited from this program.
- 2) IQAC organized a Teachers' Day program, "Attitude of Gratitude", in collaboration with NGO "Anubhuti" on 9th September 2017. 700 students of the College participated in the programme.
- 3) IQAC conducted a workshop on extension activities and environment friendly activities and criterion wise presentations on New NAAC guidelines on 7th to 9th October 2017.
- 4) IQAC conducted a workshop on 'Programme and Course Outcomes' on 6th Dec 2017. Dr. Madhavi Kulkarni and Smt. Vasanti Joshi worked as resource persons for this workshop.
- 5) IQAC organized a National Seminar on the theme "New NAAC Accreditation Process: A Roadmap for Higher Education Institutions", in collaboration with CEDA, Pune on 16th and 17th February 2018.

2.14 Significant Activities and contributions made by IQAC

- 1) IQAC organized FDP on use of ICT and Innovative Teaching Methods for teachers on 27 July 2017. Dr Chandrashekhar Ingale, Asso. Prof. from ICFAI, Hyderabad was the resource person. 29 staff members benefited from this program.

- 2) IQAC organized a Teachers' Day program, "Attitude of Gratitude", in collaboration with NGO "Anubhuti" on 9th September 2017. 700 students of the College participated in the programme.
- 3) Add-on Courses:

Sr. No.	Title of Add-on course	Resource Person	No. of Beneficiaries
1.	Brain-Gym: A course based on Yoga and Meditation	Mr. Sameer Khade Smt. Deeplaxmi Ballal	20
2.	Certificate Course in Law relating to Rights of Women	Dr. Adv. Pratapsinh Salunke	75
3.	GST as a career Opportunity	Hope Career Academy	63
4.	Entrepreneurship Awareness Programme	MCED, GOM, Pune	110

- 4) IQAC conducted a workshop on 'Programme and Course Outcomes' on 6th Dec2017. Dr. Madhavi Kulkarni and Smt. Vasanti Joshi worked as resource persons for this workshop.
- 5) IQAC signed a MoU with 35 Colleges from 6 different Universities on 6th February 2018.
- 6) IQAC organized a National Seminar on the theme "New NAAC Accreditation Process: A Roadmap for Higher Education Institutions", in collaboration with CEDA, Pune on 16th and 17th February 2018. The Seminar was inaugurated at the hands of Dr. Shashikala Wanjari, Vice Chancellor, SNDT Women's University. The key note address was delivered by Dr. Jagannath Patil, Adviser NAAC, Prin. A. B. Deshpande, Dr. Varsha Deshpande, Dr. Beena Inamdar, Dr. Bhole, Dr. A. G. Gosavi, Dr. Sanjay Kharat were the resource persons for the seminar. Dr. Nitin Karmalkar, Vice Chancellor, SPPU was the chief Guest for the Valedictory function. 158 delegates from different colleges from Pune, Satara, Karad, Kolhapur, Nasik, Phaltan, Jalgaon, Ahmednagar, Malegaon, Mumbai, Nighoj, Baroda, Bhavnagar, Akhuj, Aurangabad, etc. participated in the seminar. They were from SNDT Women's University, SPPU,

MIT, Bharati Vidyapeeth, Tilak Maharashtra Vidyapeeth, BAMU, and Shivaji University. The seminar was a grand success.

- 7) IQAC organized meetings of all Criteria on 22nd and 23rd March 2018. The criterion wise committees discussed with IQAC, the plans to be implemented for quality improvement in the coming years.
- 8) IQAC organized a staff meeting on 24th April 2018. Discussions were held on handbook of code of ethics, feedback from students, criterion wise plan of action for quality improvement and themes for six day FDP to be organized in June 2018.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To organize National Seminar	IQAC organized a National Seminar on the theme “New NAAC Accreditation Process: A Roadmap for Higher Education Institutions”, in collaboration with CEDA, Pune on 16 th and 17 th February 2018. 158 delegates participated in the conference.
To Encourage teaching staff to participate in seminars and conferences at National and International level	6 staff members participated in International Seminars/Conferences. 19 staff members participated in 27 National Seminars/Conferences.
To organise Add-on Programmes for inculcating employability skills among the students	<ul style="list-style-type: none"> • Brain-Gym: A course based on Yoga and Meditation from July 2017 to March 2018 • Certificate Course in Law relating to Rights of Women from 5 February 2018 to 14 February 2018 • 21 Day Add-on course on “GST as a career Opportunity” from 4th to 19th February 2018.

<p>To undertake Examination Reforms regarding Internal Assessment for improving the results</p>	<p>Internal assessment System was modified. Use of Question banks, MCQs and other techniques of continuous assessment were utilized by all teachers. Continuous follow-up and feedback mechanism were implemented.</p>
---	--

*Annexure 1: Academic Calendar 2017-18

2.16 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken

- AQAR was discussed with the Principal and in the staff meeting.
- AQAR was approved by LMC.
- AQAR was put before IQAC.
- Sent to the University authorities for approval.
- Sent to NAAC after approval of the University.

Criterion – I**1. Curricular Aspects****1.1 Details about Academic Programmes**

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	Nil	Nil	Nil	Nil
UG	05	Nil	02	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	Nil	01	Nil	1 (Domestic Biometric Data Operator Q2213, No of Students- 27)
Add-on courses:	Nil	04	Nil	1.(Brain-Gym: A course based on Yoga and Meditation, No of Students- 20) 2. (Certificate Course in Law relating to Right Women, No of Students- 75) 3. (GST as a career Opportunity, No of Students- 75) 4. Entrepreneurship Awareness Programme, No of Students- 110)
Total	05	05	2	05
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: Nil

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure
Annexure ii: Feedback*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi of following courses are revised in 2017-18

- Music: FYBA,
- Psychology: TYBA
- English CC: TYBA DC.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others (Part-time)
19	12	06	01	01

2.2 No. of permanent faculty with Ph.D.: 12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	04	00	--	00	--	00	--	00	04

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest Faculty	-
Visiting Faculty (C.H.B. or consolidated)	19
Temporary Faculty (against SPS)	11

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/Workshops	01	19	03
Presented papers	05	06	02
Resource Persons	-	02	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Sr. No.	Innovative Teaching-Learning Methods	Department
1.	Study Tour	Geography
2.	Study Visits	Economics, Commerce, B.V.A., Psychology, B.A.F.,
3.	Short Film and Group Discussion	Music, B.V.A., English
4.	Work Shops	Marathi and B.V.A., Social Sciences, English, Economics
5.	PPT Presentations and presentations based on Self Study by the Students	Commerce, Economics, B.C.A., B.A.F., English, Psychology
6.	Exhibitions of Models prepared by students	Geography, Psychology, Economics
7.	Computer Fest- Exhibition of projects prepared by the students	B.C.A.
8.	Cross Words, Quiz, Memory Games	B.C.A.
9.	VachanKatta- Club for Reading Literature	Marathi, English, Hindi
10.	Exhibition-cum- sale of creative items prepared by the alumni and regular students for gaining experience of entrepreneurship, marketing, team building, etc.	B.V.A., Commerce, B.C.A., Economics
11.	Projects	Commerce, Economics
12.	Cooperative Learning and Group Discussion	Economics, Commerce, Psychology, Geography, B.A.F.
13.	Guest Lectures by Experts on Current issues	All Departments
14.	Use of ICT	All Departments
15.	Essay Competition	Marathi
16.	Internship	BAF III

2.7 Total No. of actual teaching days during this academic year

182

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, and Photocopy, online Multiple Choice Questions)

- Internal assessment based on objective and descriptive questions was provided to the students for home assignment.
- Internal tests were conducted twice in second term for improved understanding of the subject.
- Continuous evaluation was done by using different methods such as exhibitions, group discussions, presentations and projects.

2.9 No. of faculty members involved in curriculum Restructuring/ revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop:

Member of Board of Studies	06
Curriculum Development Workshop	08

2.10 Average percentage of attendance of students 75 %

2.11 Course/Programme wise Distribution of pass percentage:

Title of the Programme	Total No. of students appeared	Division				Total Pass %
		Distinction %	I %	II %	III %	
BA	110	13.64	21.82	26.36	14.55	76.37
B.Com	173	2.3	13.87	30.06	17.34	63.57
BVA	7	14.29	57.14	28.57		100
BCA	35	2.86	28.57	22.86	-	54.29
BAF	24	12.5	16.67	29.17	-	58.34

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Time table committee set the time table and its implementation was monitored.
- IQAC observed preparation of semester wise teaching plans by each teacher.
- Attendance record was checked regularly.
- Students' feedback was collected, analysed and reported to the Principal.
- It was monitored if API forms were filled by all teachers on time.
- The necessary action is taken on feedback received through suggestion box.
- IQAC encouraged the departments for innovative teaching methods. Geo-Fest by Department of Geography, Computer Fest by Department of BCA, Exhibitions by Departments of Economics and Psychology, Survey based projects, Use of ICT in teaching for many subjects, Projects, Study tours and visits, and exhibition-cum sale by students etc. were the innovative methods followed by different departments regularly.

- Examination Reforms regarding internal assessment by objective and descriptive questions provided to students at the beginning of the second term for home assignment.
- It monitored the working of different departments and committees in compliance with the academic calendar.
- It organised seminars for quality enhancement of staff.
- It initiated Add-on courses on soft skill development in collaboration with Barclays' and TATA Strive Trust.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	02
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
FDP conducted by college	29

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	04	00	4
Technical Staff	01	01	00	1

Criterion – III**3. Research, Consultancy and Extension**

3.2 Details regarding major projects NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

Details of Journals	International	National	Others
Peer Review Journals	11	8	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	1	--	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects 1	--	--	--	--
Industry sponsored	2017-18	CBRTI	1,45,000/ Ongoing since 2012	40,000/
Projects sponsored by the University/ College	2017-18	Continuing and Adult Education Department, SNDT Women's University	40,000/	40,000/
Students research projects (<i>other than compulsory by the University</i>)	2017-18 (Commerce Department)	Self Financed		
Any other(Specify)	2017-18	Travel grant UGC	1,21000/	1,21000/
Total			2,01,000/-	2,01,000/

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Other (specify)

3.10 Revenue generated through consultancy

80,000/

3.11 No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number	--	1	--	--	--
Sponsoring agencies	--	Self Sponsored	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons:

4

3.13 No. of collaborations

International

--

National

--

Any other

--

3.14 No. of linkages created during this year

--

3.15 Total budget for research for current year in lakhs: Rs.

From funding agency

--

From Management of University/College

Nil

Total

--

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year NIL

Total	International	National	State	University	District	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Name of the Guide	Students Registered
Dr. Anand Jumale	5
Dr. Madhavi Kulkarni	6
Dr. Madhura Joshi	2
Dr. Manasi Rajhans	0

3.19 No. of Ph.D. awarded by faculty from the Institution

3

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: University level

State level

National Integration Camp

3.22 No. Of students participated in NCC events: Enrolment

State level (Annual training camp)

National level

3.23 No. of Awards won in NSS: State level

3.24 No. of Awards won in NCC:

Unit Level	Group Level	State Level	National Level
--	1	--	3

3.25 No. of Extension activities organized

College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Social support Club

- On behalf of social support club Dr. Prajakta Bhadgaonkar and team of students of psychology department of our College conducted an Aptitude test and IQ test of nearly 60 students of Vitthalaldas Thackersy Kanyashala on 21st and 28th September 2017.

- Film Show and discussion on women issues was organised was organised in collaboration with Lokayat. Two films 'Jor se bol' and 'I am Nirbhya' were shown and discussion was conducted. Students of our college participated in this programme.

BVA Department

- Students of SY-BVA, total 5, conducted making 'Nagoba' from Eco-friendly clay for Nagpanchami at Sharda Math, School - Vivekananda Vidya Mandir.
Number of students participating was 75 on 26/07/17.
The same group conducted Ganpati making workshop for them on 02/08/17.
- Eco-friendly clay workshop was conducted by Mr. Shrikant Panchal on 07/08/17.
Total number of participating students was 24.
- Conducted workshop at Aditya School, Dudhalgao, Alandi.
Eco-friendly clay workshop on 23/08/17
Number of students participating- 150
Resource people - Rajetri Kulkarni & Shrikant Panchal
- 18th-19th-20th January 2018 - 3 Days Warli Wall Painting workshop was conducted at the M.Ed College at Pune Campus by Rajetri Kulkarni & Santosh Shirsat.
Total number of participating students - 15
- Students participated in wall painting related to environment awareness at Cummins India Ltd., Dahanukar Colony, Pune on 12th - 14th March 2018. The activity was conducted by Santosh Shirsat. The wall painting was 150 feet in total. It was going for three days.
SY and TY BVA students participated in this event.

NCC

- Stitched 1000 eco friendly cloth bags and distributed to public.
- स्वच्छ भारत अभियान Karve road and SNTD campus.
- Tree plantation (50) in SNTD campus

NSS

- On 07th June 2017 Tree Plantation organised by NSS inaugurated by Vice-Chancellor Dr. Shashikala Wanjari and Mr. Murlidhar Mohal. 60 NSS volunteers participated in the activity.
- On 07 June 2017 Visit at Bio Energy Urja Ustav, Balewadi, Pune Organised by Urja and Petroleum Ministry of India. 72 NSS volunteers participated in the activity.

- International Yoga Day was celebrated (Orientation and Training Common Yoga Protocol) on 23rd June, 2017 with SNDT Women's University, Mumbai Department of Physical Education, NSS & Department of Student Welfare. 115 NSS volunteers participated in the activity.
- On 5th August, 2017 NSS Unit organised University Level Pre-RD Selection Camp at Pune Campus. In this camp 62 NSS Volunteers participated from Conducted and Affiliated colleges of SNDT Women's University, Mumbai.
- On 17th to 23rd of August 2017 Gaikwad Vaishnavi, Hamipure Bhagyashri, Kumbhar Kiran, Khaladkar Rucha, Kamble Kiran, Shirsat Gayatri, Kachare Sonali participated in Seven Days State Level CCT Camp organised by Indapur College, Indapur, Dist. Pune.
- On 14th August, 2017 NSS organised Cleaning Campaign at Historical Place, Shanivarwada, Pune. In this Campaign 30 NSS Volunteers and Progarame Officers and Nirmala Khair PMC Carporator participated in the program.
- 28th September 2017 NSS Unit Organised Swachhata Campaign in college campus under Central Government Programme of "Swachhata Hi Seva". 50 NSS volunteers participated in the activity.
- On 7th January 2018 to 13th January 2018 NSS Unit organised Seven Days Special Residential Camp at Adopted Village Shivre and SNDT Campus, Pune. 65 NSS volunteers participated in the activity.
- On 6th February 2018.NSS Unit organised Blood Donation Camp in College Campus.
- On 8th March 2018 NSS Unit Celebrated International Women's Day with "Brown Leaf Foundation" (NGO).

Criterion – IV**4. Infrastructure and Learning Resources****4.1 Details of increase in infrastructure facilities:**

Facilities	Existing	Newly added	Source of Fund	Total
Campus area	62942sq.m.	--	--	62942sq.m.
Class rooms	47	--	--	47
Laboratories	06	--	--	06
Seminar Halls	01	--	--	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	1.Computers-56 2.DVD Player-1 3.Sound and Mike system-2 4.LCD projector-2 5. Photocopy Machine-2 6.CCTV System-1	1.Aqua guard-1 2.Mike System-1	College fund	66
Value of the equipment purchased during the year (Rs. in Lakhs)		17,947/-		
Others				

4.2 Computerization of administration and library

1. SLIM software
2. Computerized Circulation, Cataloguing, Periodical sections
3. Nine computers with internet facility for the users

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	99					
Reference Books	148					
e-Books						
Journals	110	4,90,150	110	---	110	4,90,150
e-Journals	12		12	---	12	15,80,783
Digital Database	51	15,00,783				
CD & Video						
Others (specify)	916					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	56	02	40	03	02	10	05	
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Online Admission Process
- Online Payment of fees
- Computer for all training to students
- e-Suvidha,
- Internet access in office and classrooms
- Unisuit (University centralized accounting system)
- AISHE(All India Survey of Higher Education)
- MIS (Management Information System)
- Computerized accounting
- Pre and post examination process

4.6 Amount spent on maintenance in Lakhs:

An Excel sheet is attached along with.

i) ICT 85,771/-ii) Campus Infrastructure and facilities 162470/-iii) Equipments 4500/-iv) Others 15830/-**Total :** 268571/-

Criterion – V**5. Student Support and Progression****5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

IQAC encouraged organization of activities under following heads to support the students for academic progression and placement:

- a. Soft skill development workshops
- b. Skill development short courses
- c. Programmes for encouraging the students to be job providers and not job seekers
- d. Remedial courses for improving academic performance
- e. Students' Led Activities
- f. On campus and off campus Placement drive in collaboration with industry/corporate

5.2 Efforts made by the institution for tracking the progression

- For tracking the academic progression results were analysed
- Alumni record was updated for finding out students pursuing higher studies and students opting for jobs/self employment

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1415	NA	NA	NA

Faculty	First year	Second year	Third year	Fourth Year	Grand Total
B.A.	267	138	118	--	523
B.Com.	266	192	178	--	636
B.V.A.	25	20	05	07	57
B.C.A.	45	22	35	--	102
B.A.F.	28	45	24	--	97
Total	631	417	360	07	1415

(b) No. of students outside the state

09

(c) No. of international students

No	%
NA	NA

Men

No	%
Nil	0%

Women

Last year 2016-17								
	Open	SC	ST	NTDT	SBC	OBC	PHY.CHA LL.	Total
B.A.	215	69	13	24	05	49	03	378
B.Com.	380	97	04	35	11	88	-	615
B.V.A.	25	05	-	02	--	05	--	37
B.C.A.	51	06	--	05	--	11	--	73
B.A.F.	62	09	01	08	--	13	--	93
Total	733	186	18	74	16	166	03	1196
This year 2017-18								
B.A.	319	86	17	33	05	63	03	523
B.Com.	396	107	04	44	08	77	01	636
B.V.A.	41	05	--	02	--	08	01	57
B.C.A.	60	17	01	09	01	14	--	102
B.A.F.	60	11	01	08	--	17	--	97
Total	876	226	23	96	14	179	05	1415

Demand ratio

1:1

Dropout %

1.8%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

In the dept. of Geography, the Center for the competitive examinations was inaugurated on 8th August 2018 at the hands of Ms. Priyanka Mehetre our alumni. She conducted contact sessions throughout the year.

No. of students beneficiaries: 18

5.5 No. of students qualified in these examinations: NA

NET

--

SET/SLET

--

GATE

--

CAT

--

IAS/IPS etc

--

State PSC

--

UPSC

--

Others

--

5.6 Details of student counselling and career guidance

1. As per the University initiative activity namely SwaDisha was conducted for mentoring and career guidance for last year students. 292 students were enrolled for that.
2. Formal counselling cell is run by the Department of Psychology
3. Academic counselling was carried out by each department for the students of their specialisation
4. Placement cell conducted activities for enhancing employability skills and on campus placement opportunities for 60 students.

No. of students benefitted

360

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	60	--	02

5.8 Details of gender sensitization programmes

- On 25th July 2017 Organised a Guest Lecture on “Women Menstrual Health delivered by Dr. Hemlata Jalgoankar.
- On 19th August, 2017 Self Defence Workshop Organised with collaboration Nutan Savera Foundation and Jalota Fouandation Mumbai.
- On 15th September 2017 NSS Unit Organised Medical Check-up for FY Students.
- On 22nd January 2018 NSS Unit organised Medical Check-up for Staff.
- On 5th February 2018 NSS Unit Organised Guest lecture on “Sexual Harassment Protection” delivered by Adv. Rama Sarode.
- On 8th March 2018 NSS Unit Celebrated International Women’s Day with “Brown Leaf Foundation” (NGO).
- A guest lecture on 28th November 2017 by Mrs. Anita Jathar, Teacher from Rosary School, Pune. She delivered a speech on ‘Hindi Sahitya Main Aatmkatha Lekhan Ki Parampara’.
- A film show and discussion on Womens’ Issues was organized in collaboration with Abhivyakti, an activist group working on women issues. Two films “Jor se Bol’ and ‘I am Nirbhaya’ was screened.
- Exhibition on leading industrialist and businessmen in India titled ‘Charioteers of Indian Industry’. In this exhibition of journey of 18 leading industrialists in the country were included.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

Inter-collegiate level

50

Ashwamedh

10

All India inter-University

5

No. of students participated in *cultural events: 40

Regional level	Zonal level	State level	National (Inter University) level
26	23	01	02

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: Inter-collegiate level Ashwamedh
 All India inter-University National level

Cultural: State/ University level National level International level

NCC :

B 22 Present (result awaiting)

C 35 present (result awaiting)

State level awards	National level awards
2	3

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	01	6500/-
Financial support from government (from ZP,State & Central Govt.)	11	1,39,685/-
Financial support from other sources (Donations for Merit and means)	135	52,135/-
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

15

- Group of Current year students and Alumni Association organised Annual exhibition on 14 and 15 December 2017
- A musical concert was organised on 18 April 2018 in the memory of the birth anniversary of Maharshi Karve
- NSS and NCC students participated in Blood Donation Camp, Tree Plantation Activity, Green Leaf activity with NGO for disposal of dry waste, Road Safety, Cleanliness Campaign, etc.
- Students of Department of Music performed musical concert at CIPLA, Old Age Home, Orphanage Home and other institutions.
- Mental Health Programme for 150 Anganvadi Helpers, Psychological Testing for students of TECH MAHINDRA SMART Course of Adult and Continuing Education were initiated by the students of Department of Psychology.
- Exhibition on leading industrialist and businessmen in India titled ‘Charioteers of Indian Industry’ on the journey of 18 leading industrialists in the country was displayed at SNTD Kanya Shala, Narayan Peth.
- Social Support Club members provided help as writer to 7 physically challenged students for two students.
- Students initiated activity of Vachan Katta at P V Kanyashala.

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The Vision of the University is, “Today we visualize the SNDT Women’s University as a world class university that continually responds to the changing social realities through the development and application of knowledge. The purpose of such engagement will be to create an inclusive society that promotes and protects the dignity, equality, social justice and human rights for all, with special emphasis on empowerment of women.”

“SNDT Women’s University is committed to the cause of women’s empowerment through access to education, particularly higher education, through relevant courses in the formal and non-formal streams. Further the university is committed to provide a wide range of professional and vocational courses for women to meet the changing socio-economic needs, with human values and purposeful social responsibility and to achieve excellence with “Quality in every Activity”.

6.2 Does the Institution has a management Information System

The College has a well established on-line reporting system for MIS systems of the Office of the Director (Higher Education), Higher Education Department of the Central Government and the UGC. The College strictly completes the reporting of all these Higher Educational Bodies well in time. The College is covered under the *e-sevarth pranali* for the salary payment of its employees. It is using Uni-Suit Accounting System of the SNDT Women’s University for recording, budgeting as well as for reporting.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The teaching faculty members of the College are actively involved in the Curriculum Development of the SNDT Women’s University as the members of Syllabuses Revision Committees; and, are also the resource persons for the Content Development Workshops organised by the SNDT Women’s University.

6.3.2 Teaching and Learning

The College encourages the teaching faculty members to constantly upgrade their knowledge. It also tries to provide the students with all possible learning facilities. The teaching staff members as well as the students are encouraged to use innovative and interactive teaching-learning methods.

In order to facilitate the teachers to use technology the Computers are made available to individual Departments, in addition to common LCDs and Laptops.

- The self-study by the students was encouraged by adopting Innovative teaching methods such as study tours, study visits, Geo-Fest, Computer-Fest, exhibitions, internet related projects, surveys, short films, and power point presentations.
- The teaching staff members were deputed for Seminars and conferences organised by different academic bodies in Maharashtra.

6.3.3 Examination and Evaluation

It is the policy of the College to make sure that the prevalent rules of minimum attendance, internal assessment, and the final examination are followed by the students. The College strictly adheres to the policy of timely examination and assessment schedules.

- As per the policy of the SNTD Women's University, the semester examinations for the first year B. A., B. Com., BCA, as well as the first and second B. C. A. were conducted by the College .
- Internal assignments in the form Case Study, Group Discussion, Presentation, etc., were given throughout the year.
- Majority of the permanent teaching staff members participated in the CAP of the University.

6.3.4 Research and Development

It is the policy of the College to encourage the teaching faculty members to undertake research activities for students by giving assignments related to the topics from the curriculum. The teaching faculty members are also deputed by the College to attend the research-related seminars, workshops, and orientations by sanctioning the duty leave.

- Almost all the permanent teaching faculty members attended and presented papers in the seminars of the State and National Levels.
- Four of the teaching staff members are the recognised guides for M. Phil. and Ph. D. programmes.
- One Consultancy Project of Floral Calendar and Mapping covering four States in India was undertaken for CBRTI, Pune.
- One Consultancy Project of developing Training Module for the NSDC-Accounts Executive Programme was undertaken for Continuing and Adult Education Department, Pune Sub-Centre of SNTD Women's University, Mumbai
- One teacher completed Eight-Week On-Line Open Source Course on Six Sigma Quality Certification offered by Technical University of Munich, Germany.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The branch library of the SNTD Women's University in the Pune Campus is well equipped with the books, journals, periodicals, and audio-visual study material, to cater for the needs of the teachers and the students. The College makes it compulsory to every student to take the membership of the library and encourages them to make its extensive use. A few departments also have their own departmental libraries of books.

The College has two Computer Laboratories with internet facility and every student is given the computer training. The Music, Psychology, Geography, and BVA Departments have separate laboratories and they are equipped with the required instruments. It is the policy of the College to keep all the labs updated. The College has sufficient grounds in the Campus for out-door sports activities and NCC parades.

Built in 1923, the building of the College is A Grade Heritage Building, accommodating administrative Offices, with adequate class rooms, wash rooms, and rest rooms for teachers and students.

6.3.6 Human Resource Management

The College endeavours to maintain a congenial environment with a view to allowing the academic and administrative staff members to perform their duties effectively and efficiently. Best possible use of available technology is done for timely and efficient communication with all the teaching and non-teaching staff members.

- Regular formal and informal meetings of the students' Council as well as the teaching and non-teaching staff members were convened with a view to getting their suggestions and for discussing their problems.
- The College has Anti-Ragging Committee, ICC, and Suggestion Box scheme for students.

6.3.7 Faculty and Staff recruitment

The SNDT Women's University, being the Management of the College, recruits all the permanent teaching and non-teaching staff members, following the Government Rules. If any post remains vacant, it is filled by appointing staff on temporary basis so that regular functioning of the College does not get hampered.

After conducting the interviews through duly appointed Local Interview Committees and after getting the approval of the SNDT Women's University for filling vacant posts the appointments of the temporary staff were made on consolidated and clock hourly basis.

6.3.8 Industry Interaction / Collaboration

The College organises field visits of the students to different industrial units. It invites experts from the industry to deliver lectures and demonstrations to the students. The companies organised campus interviews and employability-skills workshops for the students. One teacher completed the floral mapping and calendar project of the CBRIT, Pune for four states in India. The ICICI Bank Ltd. organised Virtual stock Exchange Competition for the students of the Commerce faculty.

6.3.9 Admission of Students

The College strictly follows all the rules of the Government and the University while admitting the students. Every eligible student who applies to the College is admitted on first-come-first-serve basis.

- The Admission Committee was formed as per the prescribed rules.
- On-Line Admission Portal of MKCL was used for admitting the students by the Administrative Staff of the College.
- The Academic Counselling for selecting appropriate faculty and the specialisation subject is provided to students seeking admission.

6.4 Welfare schemes for

Teaching	<p>Every permanent staff member contributes to the PF schemes of the Government.</p> <p>Every staff member can avail himself or herself of the travel to home-town facility every four years.</p> <p>All the staff members can avail themselves of the medical reimbursement facility for themselves and their dependant as per the Government Rules.</p> <p>The staff members of the College can be the members of the Co-operative Credit Society of the S.N.D.T. Women's University. They can avail themselves of the facility of getting loan from the society.</p> <p>The health check-up camp was organised for all staff members.</p>
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Non teaching	<p>Every permanent staff member contributes to the PF schemes of the Government.</p> <p>Every non-teaching staff member is eligible to get the festival advance.</p> <p>Every staff member can avail himself or herself of the travel to home-town facility every four years.</p> <p>All the staff members can avail themselves of the medical reimbursement facility for themselves and their dependant as per the Government Rules.</p> <p>The staff members of the College can be the members of the Co-operative Credit Society of the S.N.D.T. Women's University. They can avail themselves of the facility of getting loan from the society.</p> <p>The uniforms are provided to the permanent Class IV employees every two years. They are also given the washing allowance.</p> <p>The children of the disabled or dead employees on duty get employment.</p> <p>The health check-up camp was organised for all staff members.</p>
Students	<p>The College charges subsidised fees to the students as per the Government directives and implements all the free-ship and scholarship schemes of the Government of Maharashtra.</p> <p>The collection of capitation fees and donations is prohibited in the College.</p> <p>The College does not follow the policy of Management Quota for any of its Courses.</p> <p>The College conducts the medical check-up of the students once a year and has arrangement with a doctor for treating emergency cases.</p> <p>The College encourages the participation of students in various cultural and sports competitions bearing all the necessary expenses.</p> <p>The student can avail themselves of the travel concessions.</p> <p>Every student of the College was covered under the accident and hospitalisation insurance.</p>

6.5 Total corpus fund generated

The opening balances for the year 2017-18 were as follows:

1. Opening balance of bank account- Rs 21,79,000/-
2. Opening balance of fixed deposits for developments- Rs 2.96 crore
3. Opening balance of earmarked fixed deposits- Rs 9.02 lakhs

The decrease in the bank balance is mainly due to change in the university policy of paying salary of CHB teachers on vacant approved posts, from the college fund.

In case of fixed deposits for development, one of the fixed deposits have been en-cashed and hence there is no increase in the balance.

The closing balances for the year 2017-18 were as follows:

4. Closing balance of bank account- Rs 9,48,100 /-
5. Closing balance of fixed deposits for developments- Rs 2.96 crore
6. Closing balance of earmarked fixed deposits- Rs 10.10 lakhs

6.6 Whether annual financial audit has been done Yes No

Yes. It is in process.

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

The College has registered Alumni Association through which it organizes an exhibition-cum-sale of their products every year in the month of December. The College invites the alumni on the occasion of Maharshi Karve Jayanti. A few the alumni of the College are associated in coaching the topics of their expertise to the students of the College.

6.12 Activities and support from the Parent – Teacher Association

The College has registered parents-teachers association (PTA) through which all the departments in the College invite parents of their students for the meetings to get their suggestions and feedback separately. This year every Department organised two meetings of the PTA in the two terms of this academic year.

6.13 Development programmes for support staff

The College encourages the support to staff to enhance their skills and competencies by deputing them for different courses and workshops. Their knowledge is up-dated by the University, organising periodic orientation programmes.

- The College deputed non-teaching staff members for the Uni-Suit Financial System: Budget and Salary related trainings in two workshops organised by the SNTD Women's University, Mumbai.
- The College deputed non-teaching staff members for the Examination System: On-Line Transfer of Fees, E-Suvidha Mobile Application, and NAD (national Academic Depository) related trainings in two workshops organised by the SNTD Women's University, Mumbai.
- The Administrative Staff of the College organised one Half-Day Orientation about Functioning of the Office to a batch of 25 students from the Office Administration Vocational Training Course of Pune Sub-Centre of Adult and Continuing Education Department of SNTD Women's University, Mumbai in the month of September 2017.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The College considers protection of environment to be its prime duty. It tries to inculcate habit of environment protection among students with a view to making them responsible citizens.

- The students participate in *Swachhta Abhiyan* and tree plantation programmes organised by the NSS Department every year.
- The NSS Department conducted an Environment Assessment Survey of SNT Women's University, Pune Campus in its Winter Camp in January 2018.

Criterion – VII**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Innovations Introduced	Year of starting	Purpose/s	Description	Achievement/s
Introduction of departmental email addresses	2017-18	Fast Communication with students and teaching and administrative staff, parents and alumni etc.	<p>Notices about alumni meet, Induction Programme for First Year Students, Examination related notices, and Parent-Teacher meets, Farewell Programme, Cultural Programmes, and Study Tours etc. are circulated to students effectively.</p> <p>The concerned staff to take feedback regarding College infrastructure, teaching staff, students' satisfaction survey online through Google Forms and analyse the feedback and use it for improvement</p>	Notices put on the Notice Boards may be missed by the students and staff; however E-Mails from the Department creates awareness to do the needful in stipulated time. It becomes easier to contact the parents, alumni, and students immediately and effectively.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
To organize National Seminar	IQAC organized a National Seminar on the theme “New NAAC Accreditation Process: A Roadmap for Higher Education Institutions”, in collaboration with CEDA, Pune on 16 th and 17 th February 2018. 158 delegates participated in the conference.
To Encourage teaching staff to participate in seminars and conferences at International level and to publish research articles in UGC recognised journals	<p>Teachers published journals in 11 International and 8 National level journals with average impact factor 5.1</p> <p>All 21 full time/part time teachers participated in national and international seminars/conferences.</p> <p>Four teachers worked as resource persons in National/International seminars/conferences.</p>
To organise Add-on Programmes for inculcating employability skills among the students and for the overall personality development of the students	<p>Brain-Gym: A course based on Yoga and Meditation from July 2017 to March 2018</p> <p>Certificate Course in Law relating to Rights of Women from 5 February 2018 to 14 February 2018</p> <p>21 Day Add-on course on “GST as a career Opportunity” from 4th to 19th February 2018.</p> <p>Entrepreneurship Awareness Programme in collaboration with MEDC, Pune</p>

To undertake Examination Reforms regarding Internal Assessment for improving the results	Organised internal assessment tests of 15 marks each for all subjects two times in each semester to give practice of writing in the pattern of University and College final examinations. Prepared and distributed question banks and MCQs of all subjects to raise understanding of the subject of students.
Introduce systematic mentoring system for students	Project “Swadisha” was undertaken with SNDT Women’s University, which aims to establish a dedicated career guidance, Counselling and placement. As a part of this activity a mentoring programme was organised for all final year students of graduation from 16 th January to 20 th January 2018. Total 292 students benefited from these one to one

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practice 1*

Centre for Entrepreneurial Learning- We, the Future Entrepreneurs (Annexure iii)

Best Practice 2*

Add-on Courses to develop employability skills in collaboration with Corporate Sector (Annexure iv)

****Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

7.4 Contribution to environmental awareness / protection

Environment Related Activities

Sr. No.	Date	Programme Details	Resource Person	No. of Students
1.	07/07/2017	Tree Plantation in SNDT Pune Campus	Vice Chancellor, Dr. Shashikala Vanjari and MLA, Mr. Murlidhar Mohol	45

2	26/07/2017	Nagoba Making: Eco-friendly clay workshop was conducted in Vivekanand Vidyamandir, Sharada Math, Pune	SY & TY BVA six students <ul style="list-style-type: none"> • Disha Musle • Harshada Patil • Shravani Chavan • Namrata Chandolikor • Vidhi Jain • Aishwarya Dabi 	45 School Students
3	2/08/2017	Ganapati Making: Eco-friendly clay workshop was conducted in Vivekanand Vidyamandir, Sharada Math, Pune	SY & TY BVA six students <ul style="list-style-type: none"> • Disha Musle • Harshada Patil • Shravani Chavan • Namrata Chandolikor • Tejaswini Bharadwaj • Shripriti Vaidya 	75 School Students
4	19/08/2017	Ganapati Making: Eco-friendly clay workshop was conducted in Bhojwani School, AAgashe School and Katariya Highschool, Pune	Prof. Santosh Shirsat and BVA students	85 School Students
5	23/08/2017	Ganapati Making: Eco-friendly clay workshop was conducted at Aditya School, Dudhulgaon, Alandi, Pune.	Dr. Rajetri Kulkarni and Prof. Shrikant Panchal and BVA students	150 School Students
6	29/08/2017	Ganapati Making: Eco-friendly clay workshop was conducted at Geography Department, SNDT, Pune	Dr. Rajetri Kulkarni and Ms. Damini Choudhari	15 Students

7	13/09/2017	Paperbag Making Workshop at Gosavi School, Pune	<ul style="list-style-type: none"> • Aishwarya Sutar • Disha Musle 	50 School Students
8	10/01/2018	Paperbag Making Workshop at NSS Camp	SY BVA Students	75 Students
9	16/09/2017 & 17/09/2017	Geofest:- Exhibition of Charts, Maps, Models, PPT etc. The Students of Geography Department explained the models and charts. Environment related topics covered in the exhibition:- <ul style="list-style-type: none"> • Landform development • Physical features of landform • Silk route • Doklam issue • Panama canal • Day and night concept 	Staff Members of the Geography Department and Mr. Santosh Shirsat (Asst. Prof. from BVA department)	500 Students
10	8/01/2018	Kirloskar Vasundhara Film Festival: Documentaries and short films related to nature and environment followed by discussion		135 Students
11	13/01/2018	Geography Day: A lecture on "Urban Bio-diversity"	Dr. Sanjeev Nalawade	25 Students
12	07/06/2017	Visit to Bio Energy Urja Utsav, Balevadi, Pune organised by Urja and Petroleum Ministry of India	NSS Programme Officers	105 Students
13	14/08/2017	Swachta Abhiyaan Shaniwarwada, Pune	NSS Programme Officers, Nirmal Kher, PMC	30 Students

			Corporator	
14	28/09/2017	Swachta Abhiyaan under Central Government Programme: "Swachchata hi Seva"	NSS Programme Officers	30 Students
15	08/03/2018	Environment Project at Pune Campus: Preparing Organic fertilizer by using dry leaves of trees	Brown Leaf Foundation (NGO)	35 Students
16	27/04/2018	Stitching of 1000 Eco Friendly Bags using old sarees and distribution of the same to citizens passing from KarveRoad, Pune	Associate NCC Officer	25 Students
17	05/08/2017	Swacch bharat Abhiyan at Karve Road and Law College Road, Pune	Associate NCC Officer	25 Students

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

8. Plans of institution for next year


- To increase use of ICT in teaching, learning and evaluation.
- To encourage students to acquire employability skills through participation in add-on, value added programmes.
- To implement formal mentoring system for the academically weak students and helping them to improve in academics.
- To arrange faculty development programmes for teaching and nonteaching staff for improving quality of teaching and administration.


- To provide infrastructural facilities to Divyanggan Students.
- To create environmental awareness among students through various workshops and extension activities.


Plan for year 2018-19

Sr. No.	Action Plan	Dates
Criterion I		
1	Value Added GST Workshop of 20 Hrs. By ICAI	July-August 2018
2	Feedback of Parents (Curriculum)	August 2018
3	Feedback of Students (Curriculum)	August 2018
4	Feedback of Teachers	September 2018
5	Feedback of Employers	January 2019
Criterion II		
6	Students' Satisfaction Survey	February 2019
7	Mentoring Sessions	July-Feb 2019
8	Bridge Course Mathematics (BCA)	July-Jan 2019
9	ICT in Education-Google Classroom	June-Feb 2019
Criterion III		
10	Extension-Paper Bags Distribution	5 July 2018
11	IPR Workshop	23 August 2018
Criterion IV		
12	E Books and E-Resources Database	October 2018 and March 2019
13	Remote access to E-Resources of the library to Teachers and Students	March 2019
Criterion V		
14	Alumni Association – Foundation Day, Exhibition, Alumni-Led Programme on Karve Jayanti	5 July 2018, 18-19 December 2018, 18 April 2019
15	Industry-Academia Interaction Session	24 August 2018
16	Employability Skills Enhancement Course: Tata Strive	August 2018 to November 2018
17	Department-Wise Alumni-Led Programmes	September 2018 to February 2019
18	Centre for Capacity Enhancement and Placement	August 2018 to March 2019
Criterion VI		
19	Committee Organisation for Decentralization	June 2018
20	Faculty Development: Workshop on Google Classroom	June-July 2018
21	Faculty Development: E-Content Development Workshop	18 and 19 August 2018
22	Faculty Development Programme- E-Content Development	September 2018
23	Faculty Development: Administrative Staff –	September 2018

	Google Drives and Digital Documentation	
	Criterion VII	
24	Eco-Friendly Paper Bags Making Workshop	21 June 2018
25	“Sparshdnyan” Fortnightly Journal for Blind students	August 2018
26	Pink Pouches Workshops	August 2018
27	Gender sensitization: short course	29-31 August 2018
28	Nature Club	October 2018 to March 2019


Dr. Madhura Joshi
Signature of the Coordinator, IQAC
IQAC Coordinator
S.N.D.T. Arts and Commerce
College for Women, Pune-411038.


Dr. Anand Jumle
Signature of the Chairperson, IQAC
PRINCIPAL
S.N.D.T. Arts & Commerce
College for Women, Pune-38


OSD
SNDT Women's University, Mumbai-20
Officer on Special Duty
Academic Section
SNDT Women's University,
Mumbai - 400 020.

Academic Calendar 2017-18

Date	Event
12.06.2018	College reopens after Summer Vacation. Staff common meeting. Display of Time Tables.
16.06.2018	Holiday- Ramzan Id
19.06.2018	Classes of second, third and LY begin
05. 07.2018	Alumni Meet on the occasion of Foundation Day
09.07.18 to 14.07.18	Induction Week for F Y students and PTA meetings
09.08.18 to 11.08.18	Internal Assessment Test I
15.08.2018	Holiday- Independence Day
17 .08.2018	Holiday - Parasi New Year Day
22.08.2018	Holiday - Bakari Id
31.08.2018	Feedback Compilation: Students and Parents
06.09.2018 to 08.09.2018	Internal Assessment Test II
13.09.2018	Holiday - Ganesh Chaturthi
20.09.2018	Holiday - Moharram
30.09.2018	Feedback Compilation: Teachers
02.10.2018	Holiday - Mahatma Gandhi Jayanti
18.10.2018	Holiday – Dassera
As per SNTD Women's University Exam Schedule	FY, SY, TY, LY regular and repeater examinations commence
05.11.2018 to 25.11.2018	Semester Break
26.11.2018	College reopens after Diwali Vacation
19and 20.12.2018	Student-Led Exhibition- Alumni Association and Students' Council
22 and 23.12.2018	College Cultural Events and Annual Prize Distribution
26.12.2018 to 03.01.2019	Mid Term Break
04.01.2019	College reopens after Winter Vacation
23.01.2019 to 25.01.2019	Internal Assessment Test I
26.01.2019	Holiday – Republic Day
31.01.2019	Feedback Compilation: Employers
04.03.2019	Holiday – Maha Shivratri

19.02.2019	Holiday- Chhatrapati Shivaji Maharaj Jayanti
21.02.2019 to 23.02.2019	Internal Assessment Test II
21.03.2019	Holiday – Second Day of Holi
As per SNDT Women's University Exam Schedule	FY, SY, TY, LY regular and repeater examinations commence
31.03.2019	Feedback Compilation: SSS (Students' Satisfaction Survey)
06.04.2019	Holiday- Gudi Padwa
13.04.2019	Holiday- Ram Navami
14.04.2019	Holiday- Dr. Babasaheb Ambedkar Jayanti
17.04.2019	Holiday- Mahavir Jayanti
19.04.2019	Holiday - Good Friday
02.05.2019	Staff Common Meeting – Last Working Day
03.05.2019 to 11.06.2019	Summer Break



SNDT Arts and Commerce College for Women, Karve Road, Pune- 411038

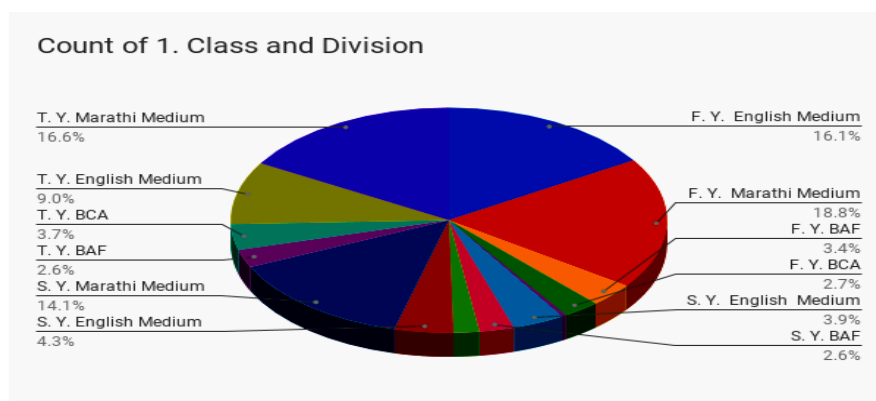
Summary Students' Feedback Report (2017-18)

In the academic year 2017-18, the College introduced revised students' feedback surveys to incorporate the new Students' Satisfaction Survey format laid down by the revised NAAC assessment guidelines. It was decided to implement the survey administration system through the email correspondence of the Departments to their students. Two Google forms were prepared. The first form was developed for collecting responses of the students as per the Key Indicator of criterion 2.7.1; and, second for recording the teaching-learning experience of the students in the College. It was decided that the feedback would be collected in two phases; once before the term end and again at the time of admissions in the next academic year in the month of June 2018. The following sections brief the analysis of the responses collected in the first phase of this on-line survey. The questionnaires of both the feedback forms are annexed at the end of this survey report.

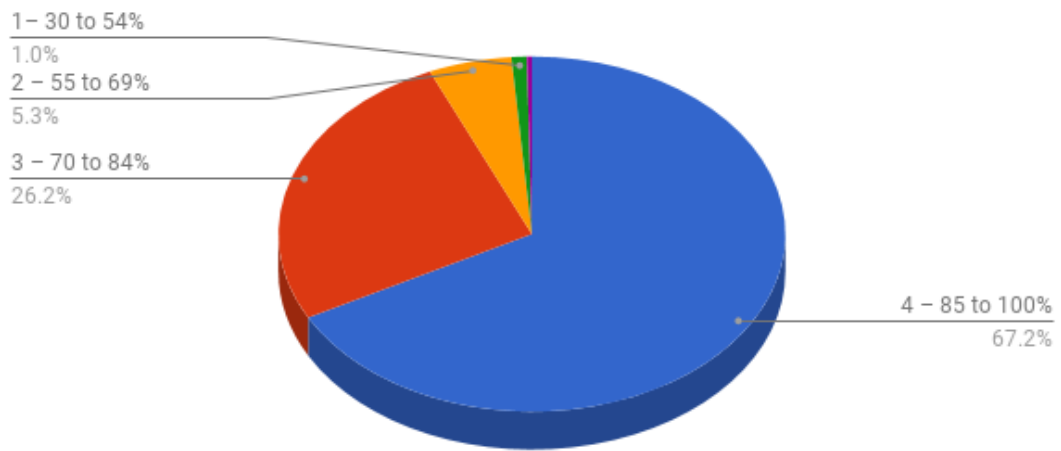
1. Student Satisfaction Survey (SSS-Key Indicator Criterion 2.7.1)

In the first phase, this form was emailed to more than 1250 students of the College; and, six hundred and twenty two of them responded by completely filling the form. Their responses to different questions are graphically presented below:

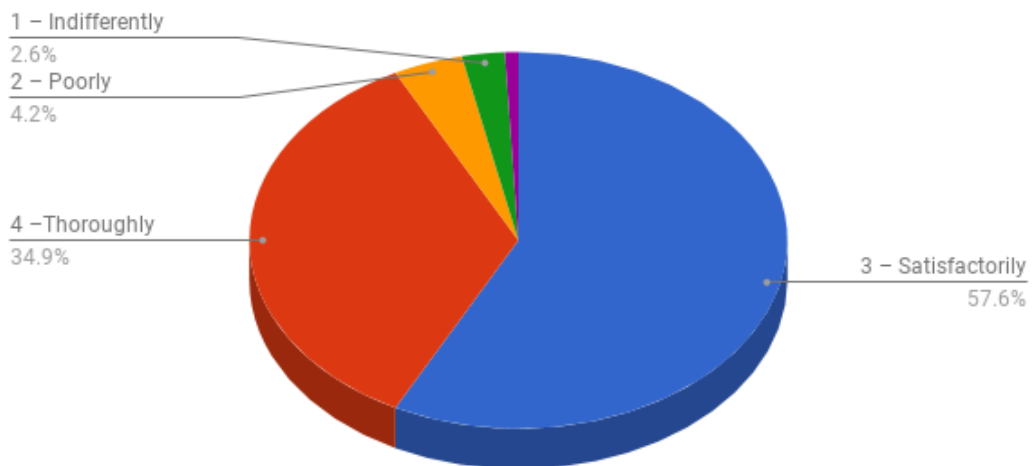
Class-Wise Responses Received:



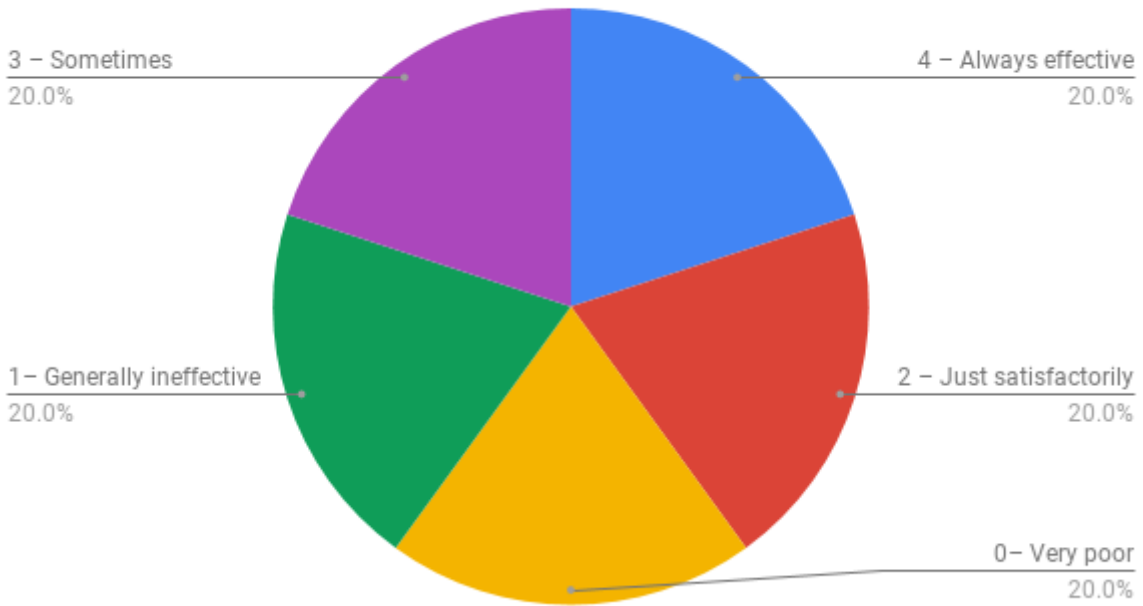
Count of 2. How much of the syllabus was covered in the class?



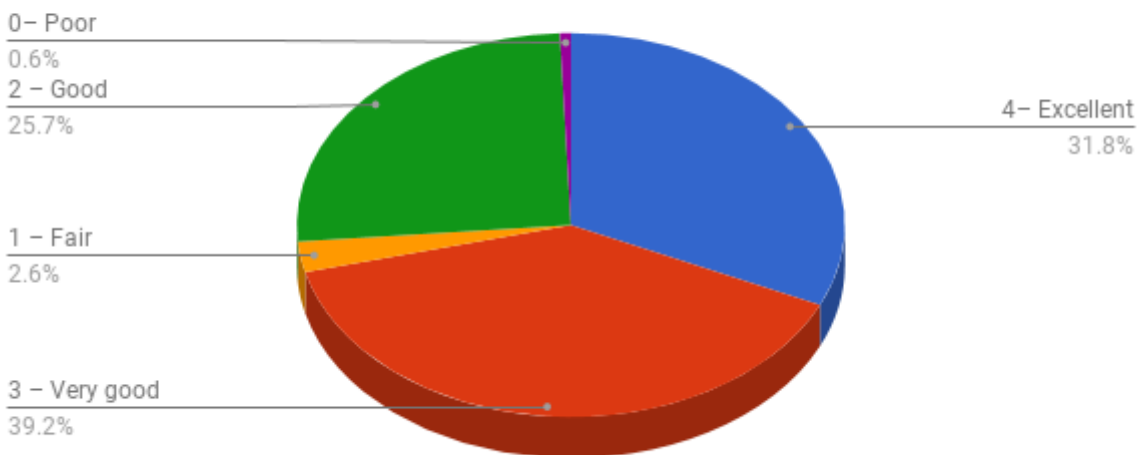
Count of 3. How well did the teachers prepare for the classes?



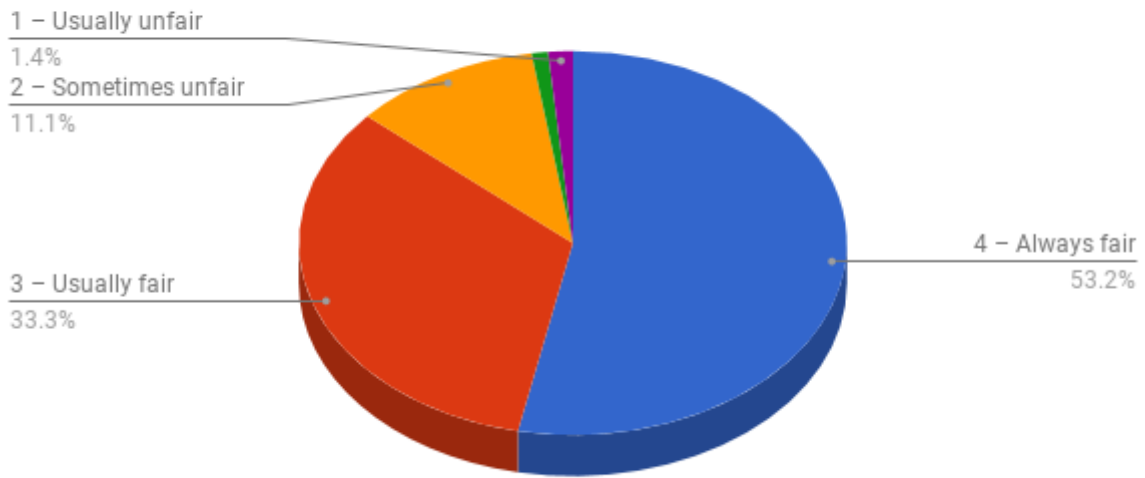
Count of 4. How well were the teachers able to communicate?



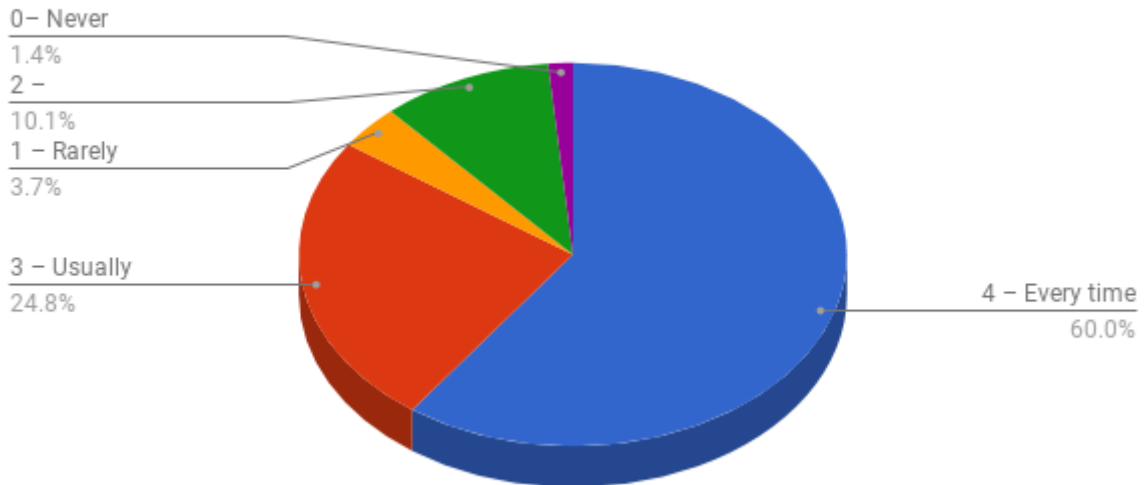
Count of 5. The teacher's approach to teaching can best be described as



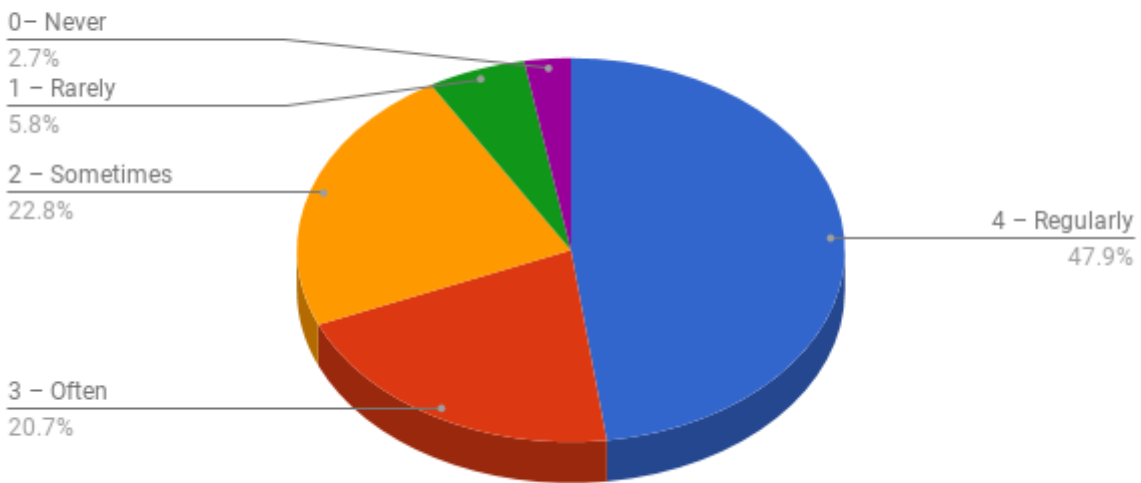
Count of 6. Fairness of the internal evaluation process by the teachers.



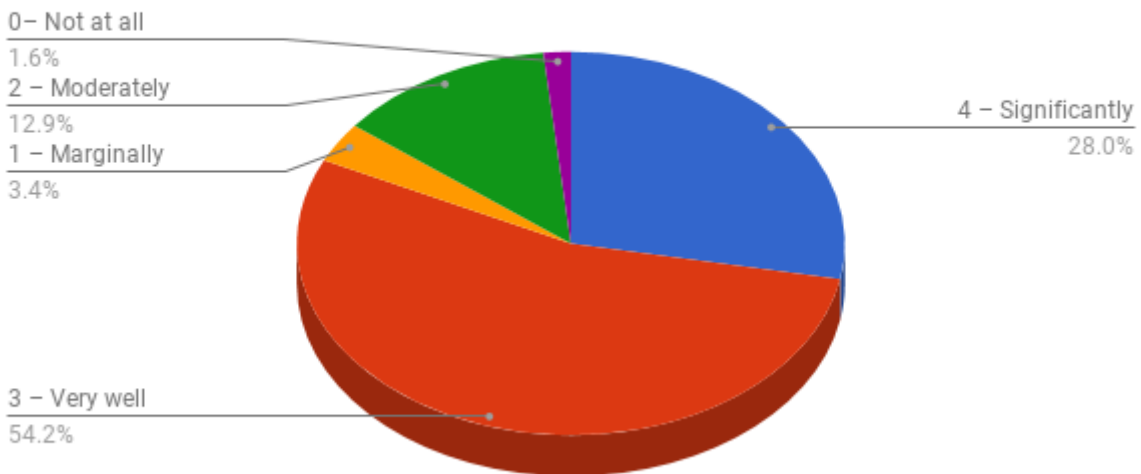
Count of 7. Was your performance in assignments discussed with you?



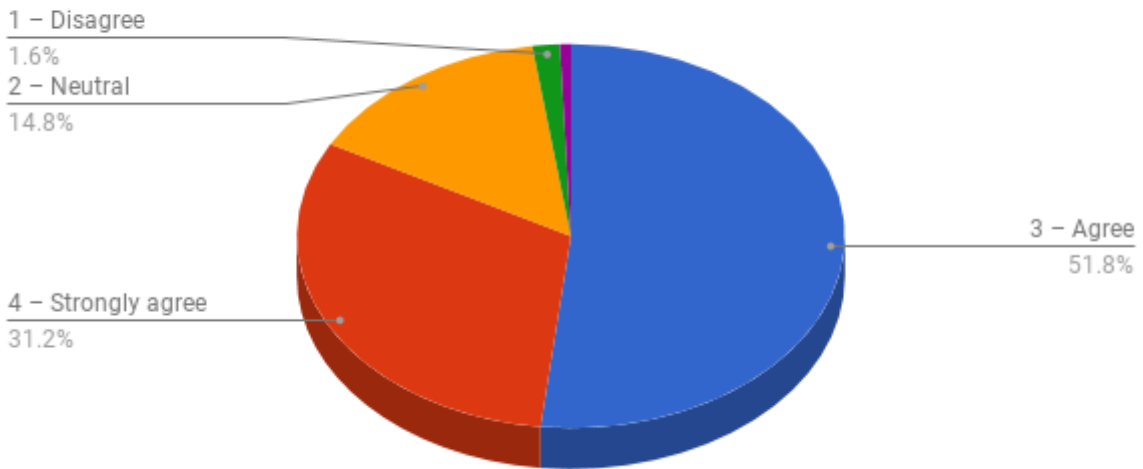
Count of 8. The institute takes active interest in promoting internship, student exchange, field visit opportunities for



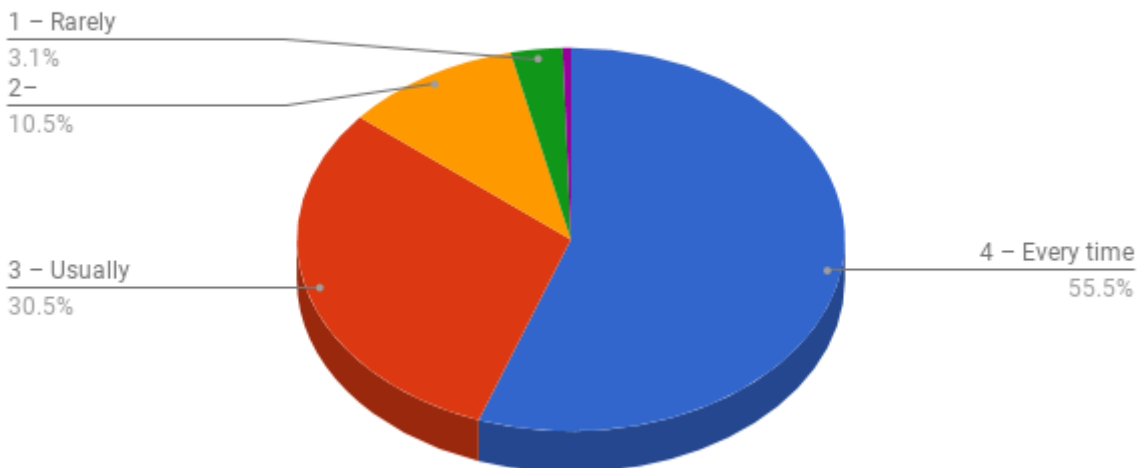
Count of 9. The teaching and mentoring process in your institution facilitates you in cognitive, social and emotional



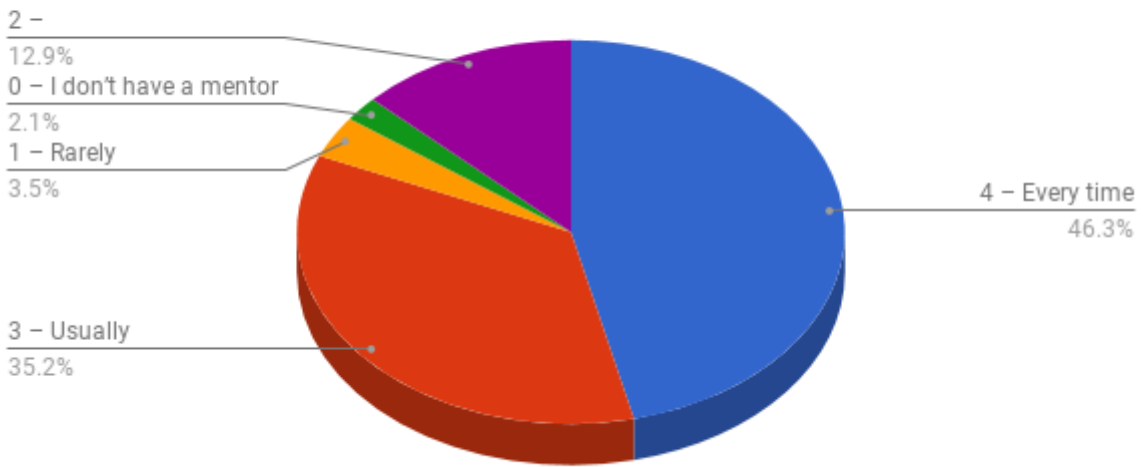
Count of 10. The institution provides multiple opportunities to learn and grow.



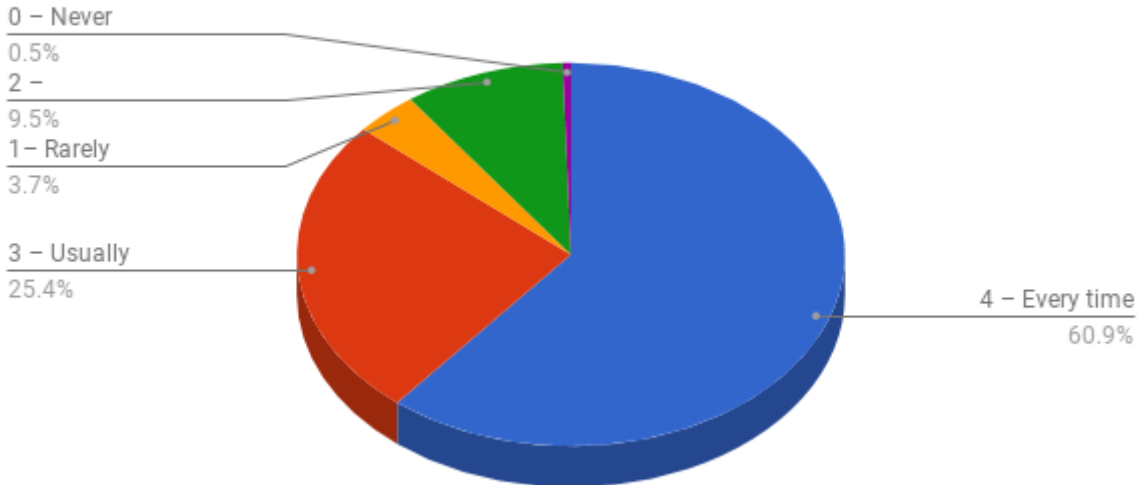
Count of 11. Teachers inform you about your expected competencies, course outcomes and programme outcomes.



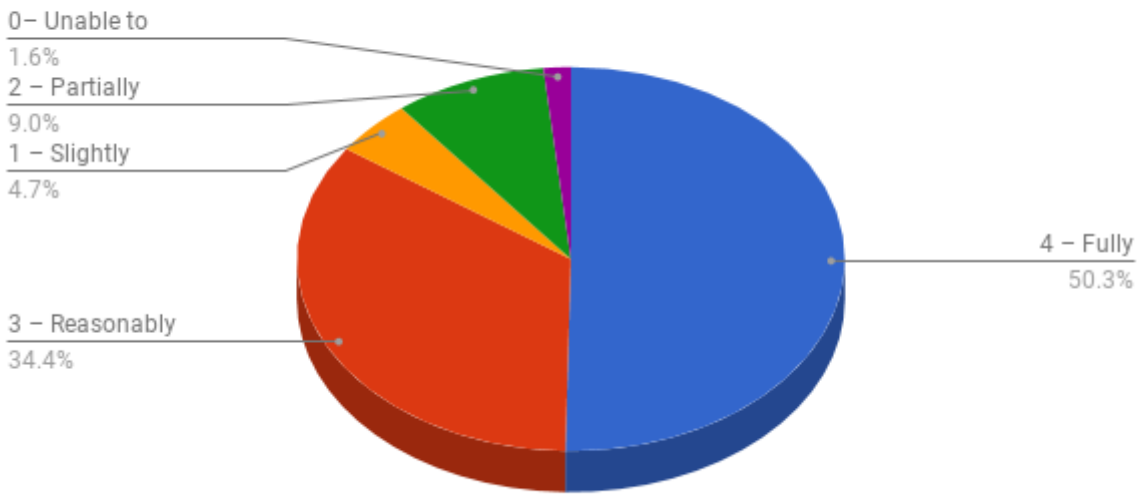
Count of 12. Your mentor does a necessary follow-up with an assigned task to you.



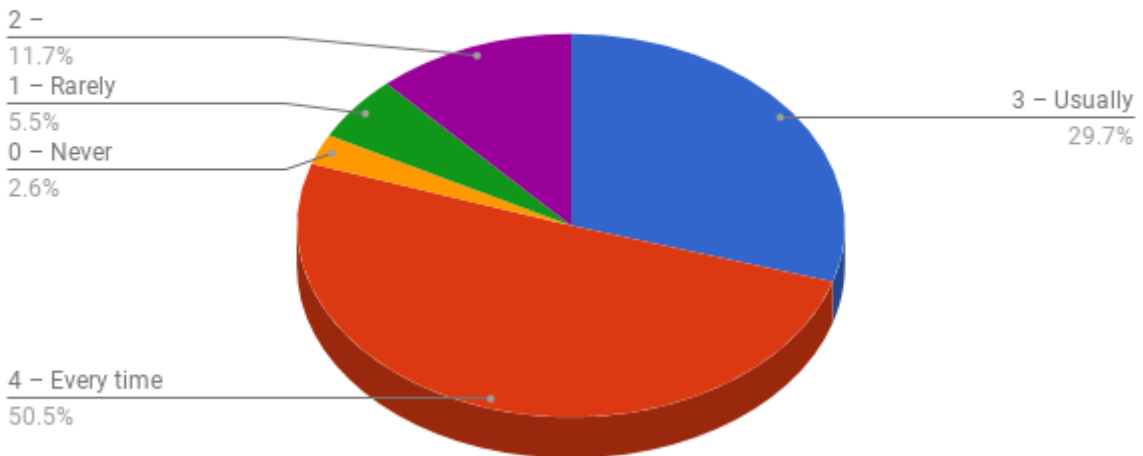
Count of 13. The teachers illustrate the concepts through examples and applications.



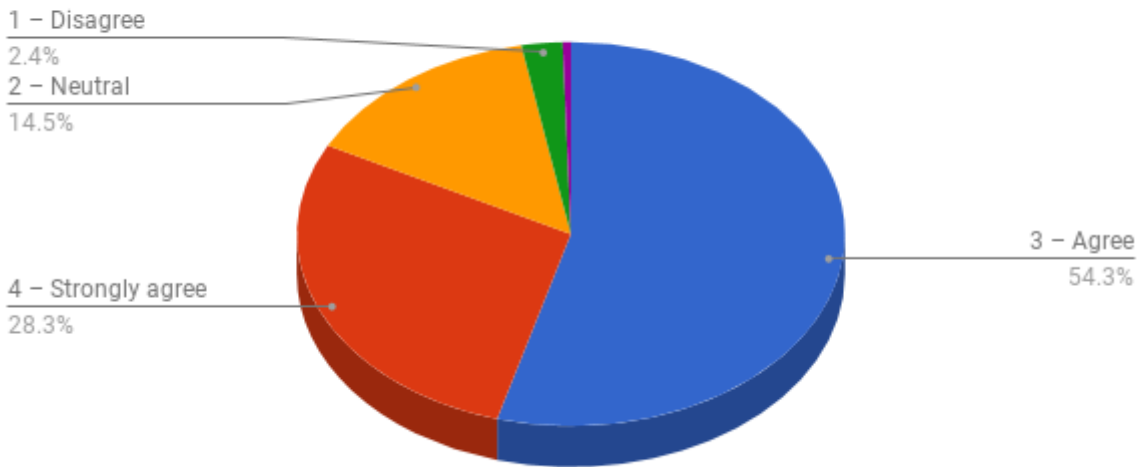
Count of 14. The teachers identify your strengths and encourage you with providing right level of challenges.



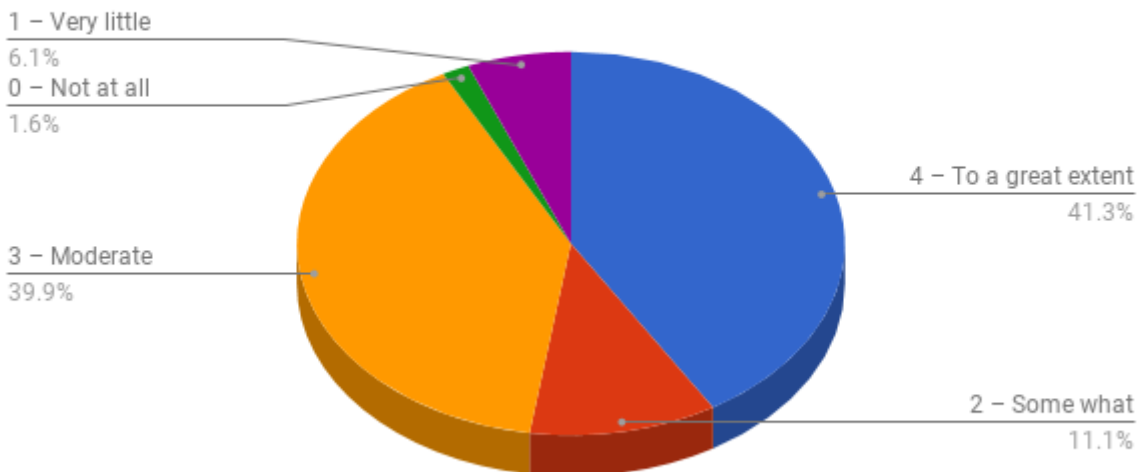
Count of 15. Teachers are able to identify your weaknesses and help you to overcome them.



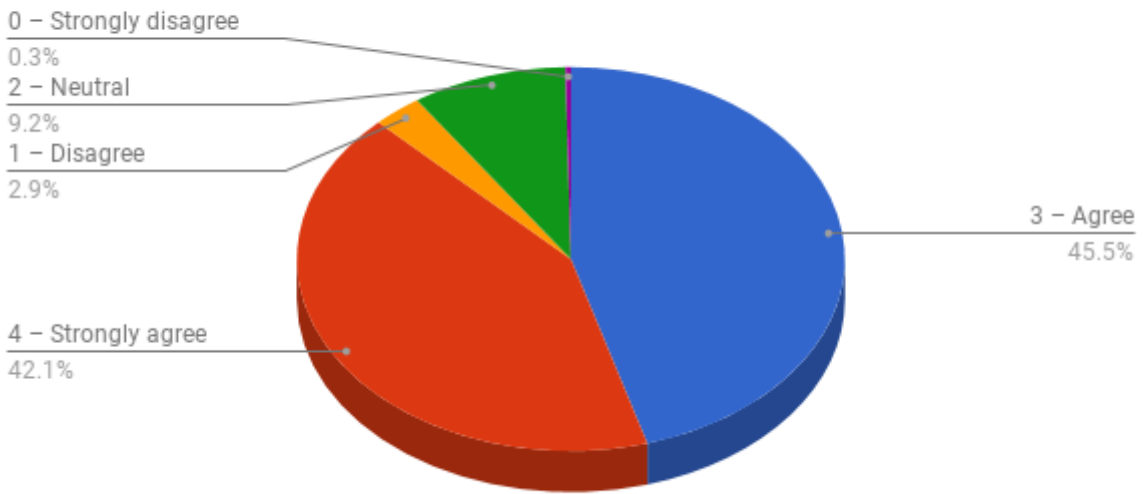
Count of 16. The institution makes effort to engage students in the monitoring, review and continuous quality improvement of



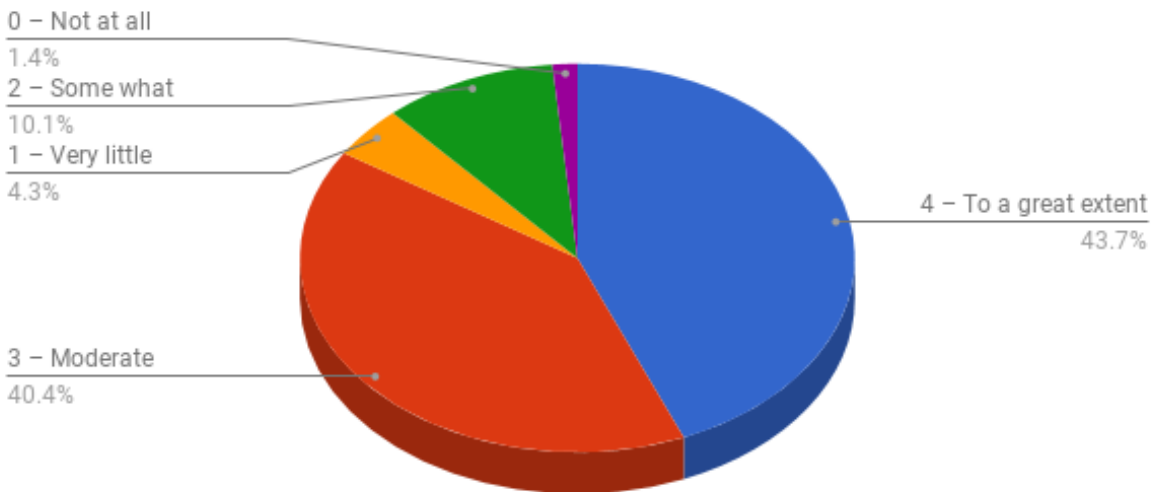
Count of 17. The institute/ teachers use student centric methods, such as experiential learning, participative learning



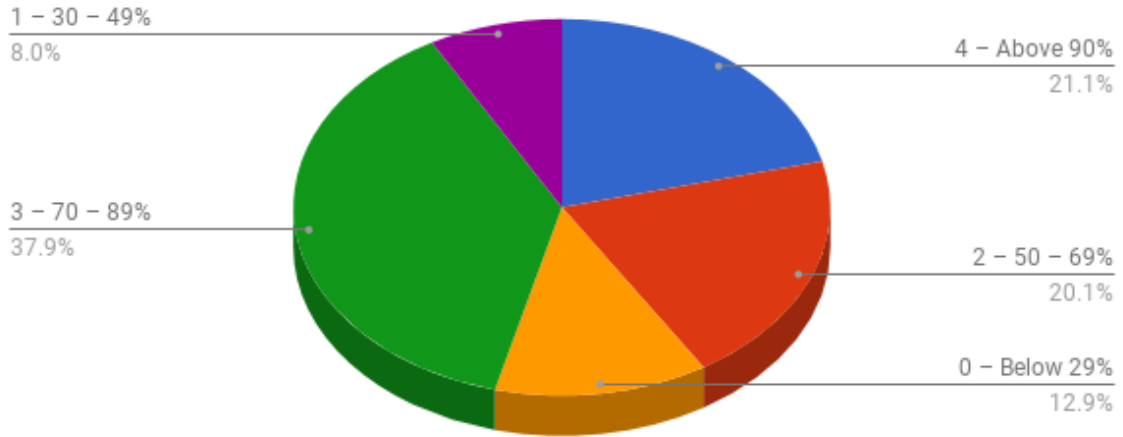
Count of 18. Teachers encourage you to participate in extracurricular activities.



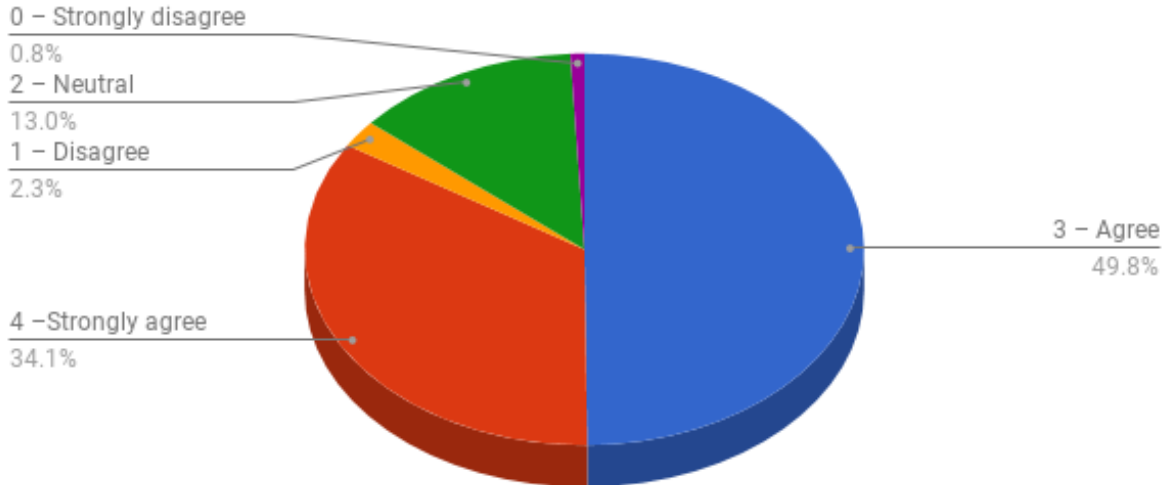
Count of 19. Efforts are made by the institute/ teachers to inculcate soft skills, life skills and employability skills to make



Count of 20. What percentage of teachers use ICT tools such as LCD projector, Multimedia, etc. while teaching.

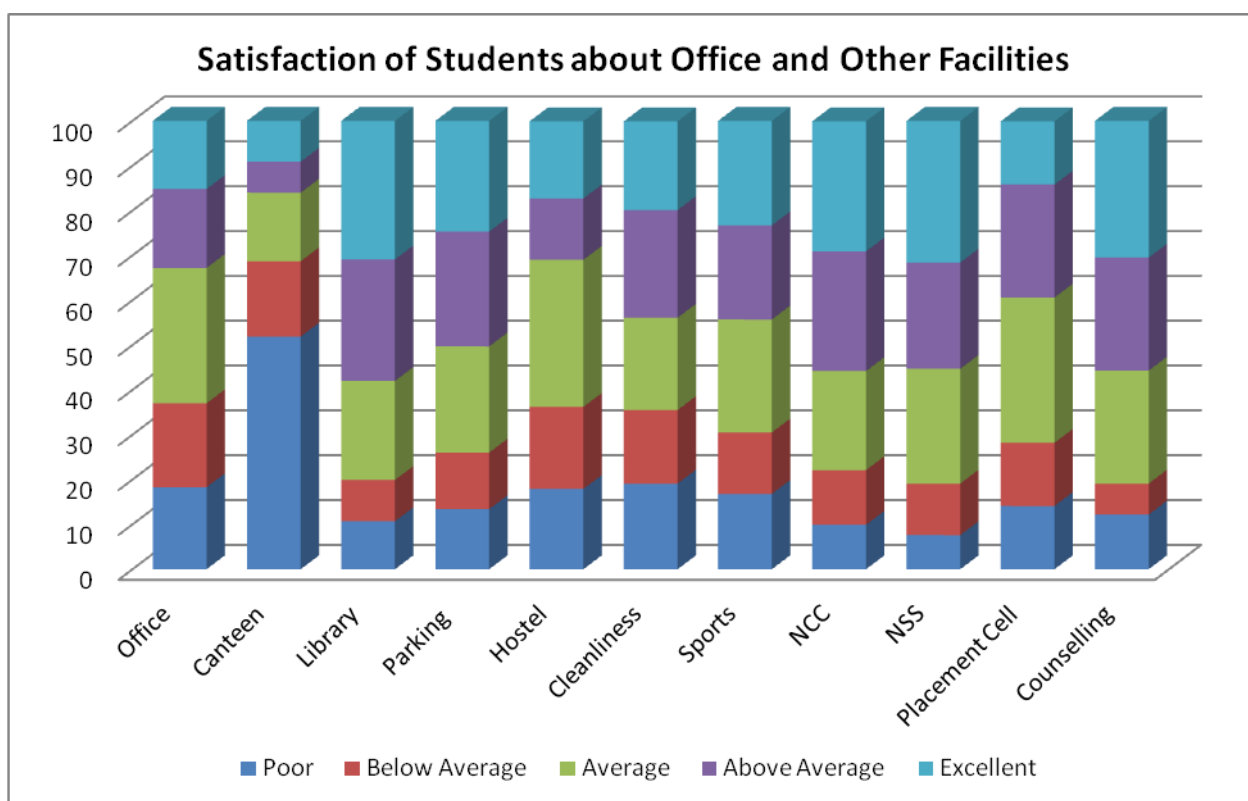


Count of 21. The overall quality of teaching-learning process in your institute is very good.



2. Student Satisfaction Survey (Teaching-Learning Experience)

This questionnaire has two sections. Section one asks for the experience of the students about the teaching quality of their teachers; and, section two collects the responses about the administration and other facilities available to them. The questionnaire was mailed by every Department to all the students in the Department; out of them, nearly 60% students responded by filling up the questionnaires completely. The feedback of individual teacher was communicated to the teacher concerned by the respective Head of Departments; and, the summary of the feedback about administrative office and infrastructural facilities is shown in the graph given below:



Student Satisfaction Survey on Teaching Learning Process

- How much of the syllabus was covered in the class?
4 – 85 to 100% 3 – 70 to 84% 2 – 55 to 69% 1– 30 to 54% 0 –Below 30%
- How well did the teachers prepare for the classes?
4 –Thoroughly 3 – Satisfactorily 2 – Poorly 1 – Indifferently 0 – Won't teach at all
- How well were the teachers able to communicate?
4 – Always effective 3 – Sometimes effective 2 – Just satisfactorily 1– Generally ineffective 0– Very poor communications
- The teacher's approach to teaching can best be described as
4– Excellent 3 – Very good 2 – Good 1 – Fair 0– Poor
- Fairness of the internal evaluation process by the teachers.

- 4 – Always fair 3 – Usually fair 2 – Sometimes unfair 1 – Usually unfair 0– Unfair
6. Was your performance in assignments discussed with you?
4 – Every time 3 – Usually 2 – Occasionally/Sometimes 1 – Rarely 0– Never
7. The institute takes active interest in promoting internship, student exchange, field visit opportunities for students.
4 – Regularly 3 – Often 2 – Sometimes 1 – Rarely 0– Never
8. The teaching and mentoring process in your institution facilitates you in cognitive, social and emotional growth.
4 – Significantly 3 – Very well 2 – Moderately 1 – Marginally 0– Not at all
9. The institution provides multiple opportunities to learn and grow.
4 – Strongly agree 3 – Agree 2 – Neutral 1 – Disagree 0– Strongly disagree
10. Teachers inform you about your expected competencies, course outcomes and programme outcomes.
4 – Every time 3 – Usually 2– Occasionally/Sometimes 1 – Rarely 0– Never
11. Your mentor does a necessary follow-up with an assigned task to you.
4 – Every time 3 – Usually 2 – Occasionally/Sometimes 1 – Rarely 0 – I don't have a mentor
12. The teachers illustrate the concepts through examples and applications.
4 – Every time 3 – Usually 2 – Occasionally/Sometimes 1– Rarely 0 – Never
13. The teachers identify your strengths and encourage you with providing right level of challenges.
4 – Fully 3 – Reasonably 2 – Partially 1 – Slightly 0– Unable to
14. Teachers are able to identify your weaknesses and help you to overcome them.
4 – Every time 3 – Usually 2 – Occasionally/Sometimes 1 – Rarely 0 – Never
15. The institution makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process.
4 – Strongly agree 3 – Agree 2 – Neutral 1 – Disagree 0 – Strongly disagree
16. The institute/ teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences.
4 – To a great extent 3 – Moderate 2 – Somewhat 1 – Very little 0 – Not at all
17. Teachers encourage you to participate in extracurricular activities.
4 – Strongly agree 3 – Agree 2 – Neutral 1 – Disagree 0 – Strongly disagree
18. Efforts are made by the institute/ teachers to inculcate soft skills, life skills and employability skills to make you ready for the world of work.
4 – To a great extent 3 – Moderate 2 – Somewhat 1 – Very little 0 – Not at all
19. What percentage of teachers use ICT tools such as LCD projector, Multimedia, etc. while teaching.
4 – Above 90% 3 – 70 – 89% 2 – 50 – 69% 1 – 30 – 49% 0 – Below 29%
20. The overall quality of teaching-learning process in your institute is very good.
4 –Strongly agree 3 – Agree 2 – Neutral 1 – Disagree 0 – Strongly disagree
21. Give three observation / suggestions to improve the overall teaching – learning experience in your institution.
a) b) c)
-

Section II: How will you grade the Office Services and Other Facilities Offered to you?

Excellent/ Above Average/ Average/ Below Average/ Poor

Office and Administration
Canteen
Library
Parking and Visitor's Shed
Hostel
Cleanliness in the College
Sports and Gymnasium
NCC Department
NSS Department
Placement Cell
Career Counselling and Mentoring

Best Practice 1

Centre for Entrepreneurial Learning- We, the Future Entrepreneurs

Background:

Maharshi Dhondo Keshav Karve formed SNDT Women's University and the College for women empowerment through education. Today we observe women are holding all the leading positions in the corporate world. At the grass root level also through SHGs (Self Help Groups) women are doing excellent job. It is the need of Young India to acquire the skill not only for seeking jobs but for starting their own businesses. Start ups is the buzz word and the solution for the problem of unemployment.

With this background and as per the recommendations of NAAC Peer Team, from the year 2015-16 the College has established a 'Centre for Entrepreneurial Learning- We, the Future Entrepreneurs'. Through this centre various activities will be conducted for developing knowledge, skill and attitude among our college students to become young entrepreneurs.

Motto of this centre:

Women Empowerment through Entrepreneur Skill Development

Objectives:

- 1) To develop skills, competence, and to motivate the young learners of the College to be future entrepreneurs.
- 2) To make the students aware about the recent trends in the field of entrepreneurship.
- 3) To give exposure and to provide them platform as budding entrepreneurs.

Plan of Action:

- 1) To form a group of interested students for the academic year.
- 2) To organise guest lecturers and visits for imparting required knowledge about entrepreneurial learning, procedure for starting a business, financial aspects, etc.
- 3) To conduct Entrepreneurship Development Programme (EDP).
- 4) To conduct surveys and projects for better understanding about recent trends.
- 5) To organise exhibition-cum-sale for giving practical exposure to the students.

Activities conducted in the year 2015-16:

1. A group of 22 students were initially enrolled for the centre. Ice-breaking session was conducted for getting information about their areas of interest as future entrepreneurs.

2. On 20 and 21 August, 2015 the centre organised Two Day Exhibition-cum-sale of Rakhis on the occasion of Rakhi Pournima to give practical exposure to the students.

3. Survey of Rakhi Business in Pune City:

To understand the nature of rakhi business in Pune city a survey was conducted using structured questionnaire. The students collected primary data from 125 respondents who were engaged in Rakhi business in retail market covering road side vendors and shop keepers to gold smiths selling rakhis.

A group of interested students from second year B. Com class are further working on the project. They are collecting information of e-business of Rakhies and try to understand utility of e-commerce.

4. On 10th October 2015 fifteen members of the centre attended One day Entrepreneurial Skill Development Program at Sakal International Learning Centre (SILC)

5. Three Day EDP was organised on 12, 15 and 16 February 2016 for imparting required knowledge about entrepreneurial learning, procedure for starting a business, financial aspects, role of women entrepreneurs, etc.

Report of Entrepreneurial Skill Development Cell for 2016-17

Sr No	Date	Name of Department	Program Activity	Resource Person	No of Beneficiaries
1	28/9/2016	EDP	Guest Lecture	Mr. Umap, Manager, MCED (Maharashtra Centre for Entrepreneurial Development), Pune Region	53
2	29/9/2016	EDP	Guest Lecture	Smt. Supriya Trimbake, deAsara Foundation, Pune Smt. Smita Deshpande, Founder Director, Orchid Beauty Parlor	57
3	14/12/2016	EDP and Ex-Students Association	Guest Lecture	Ms. Manjusha Gupte, Financial Management Consultant and Entrepreneur	40
4	18 and 19/12/2016	EDP and Ex-Students Association	Exhibition	Ex-students and current year students exhibited products and eatables	25

Activities conducted in the year 2017-18:

1. A lecture on 'Entrepreneurship – opportunities and Challenges' by Ms. Preeti Bhatia (Roots) was organised on 4th August 2017. 55 students participated in the programme.
2. An interview of Mrs. Sheetal Oak, a well-known fashion designer in Pune and alumni of this College, was organised on 4th October 2017. A short film on her journey as a fashion designer was screened. 127 students participated in the programme.
3. A three day add-on-course 'Entrepreneurship Awareness Programme' was organised in collaboration with Maharashtra Centre for Entrepreneurship Development (MCED, GoM), on 19th, 21st and 22nd December 2017. 111 students participated in this programme. Various women entrepreneurs shared their experiences and discussed entrepreneurship as a career option with the students. Three students of this College took inspiration from the programme and prepared perfumes and sold around 200 bottles to customers at reasonable prices in less than two months. They could earn sumptuous profit through this business. They set an example of entrepreneurship before their friends.
4. Screening of a film on JRD Tata followed by a discussion was organised on 6th February 2018. Mr. Abhay Deodhar, Management Consultant, described the journey of JRD Tata as a successful entrepreneur and his contribution as to socio-economic development of India. 93 students participated in this programme.
5. An exhibition on leading industrialists and businessmen in India titled 'Charioteers of Indian Industry' was organised on 7th February 2018. 20 students participated in the exhibition. 110 visitors could get information about 18 leading industrialists in India. The exhibition was also taken to Premleela Vitthaldas Kanyashala, Narayan Peth, Pune as an extension activity of the College.

Outcome:

The activity is inspiring the girl students to become an entrepreneur and start a small business to stand on their own feet. There are notable examples of our students who start their own small business after graduation.

Best Practice 2

Add-on Courses to develop employability skills in collaboration with Corporate Sector

The Context:

In the new globalization era, to make the current Indian Higher Education System more relevant and career-oriented with focus on quality and excellence, UGC has encouraged incorporation of skill oriented and value added, add-on courses in Colleges/Universities.

It is envisaged that professionally qualified graduates with a sound knowledge of their core disciplines and expertise in a concerned skill will have more openings in service, industry and self-employment sectors. Demand and scope for such professionally trained graduates are visible in the applied fields of almost all basic/core disciplines and faculties in the current changing global scenario and is likely to increase in the future. Hence, the IQAC of the College, in consultancy with the experts, thought of starting a relevant add on course to be opted by students as a parallel sub-discipline while pursuing their B. A. or B. Com. Degree level education.

The Objective:

- To introduce career and market oriented, skill enhancing add-on course that has utility for job, self employment and empowerment of the students.
- To bridge the gap between industry and academics.
- Along with conventional degree in Arts or Commerce, the students will be equipped with a certificate in an add-on course.
- To provide employability skills to the students, belonging to the lower and lower middle income strata, in affordable fees or free of cost.

The Practice:

- It was decided to give a course on Tally ERP as an add-on course to the students of B. A. and B. Com. Degree Programmes in year 2014-15. Tally ERP is the largest accounting package. It has grown from basic to mature business management product. Tally ERP 9 is the most famous software which is more adaptable and can be customized despite the nature of markets. It provides complete work such as accounting, payroll, finance, sales, purchase, etc. It is designed to meet the developing demand of the businesses in different domains.
- The IQAC found that many students from the Commerce faculty wanted to learn the Tally ERP; however the cost of the course provided by the private institutions was too high for them. So, it was decided to make the course available in affordable charges.

- The senior Associate Professor of Accountancy was the Coordinator of the course, and was responsible for the academic and administrative aspects of the course.
- Teaching faculty specialized in this particular software was appointed in collaboration with CCA, Pune.
- A 45 day Add-on course was framed which included classroom lectures along with laboratory practical and practice sessions.
- 45 students completed the course successfully by giving on-line examination.

Detail of add on courses in the year 2015-16

The Department of Commerce organized 45 Day Add on Certificate Course on TALLY ERP, during 8 Feb to 15 March 2016. 53 students registered for the course and successfully completed the same. The course was conducted by the trained faculties of College of Computer Accountants, Pune.

Details of add on courses in the year 2016-17

- In this year, the Department carried out three Add-on courses. The first one was on Employability Skill Training Workshop in collaboration with Barclays Company, Global Talent Tracks, Pune from 22 August 2016 to 2 September 2016. 111 students completed this course.
- Second Add-on course was TATA Strive Course for Employability Skills for Banking and Finance Sector by TATA Community Initiatives Trust from 13 December 2016 to 18 February 2017. Total training hours for this course were 240 (4 hrs. per day). 70 students enrolled for this course of which 41 successfully completed the course. This course was sponsored by Cipla Foundation, Mumbai. The Certificate Ceremony was organized on 30 June 2017 in the presence of officials from Cipla Foundation and Tata Strives.
- Third Add-on course on Soft Skill Development Programme was organized for students from B. Com. II and BAF I class. Dr. Archana Vechalekar conducted eight sessions of two hours during 20 January to 31 January, 2017. Seventy students attended the programme. Orientation was given on soft skills like Reading and Writing Skill, Group Communication, Group Discussion, Mock Interview, Team Building, etc.
- An Add-on Course titled “Brain Gymnasium”, based on Yoga and Meditation was conducted for teaching faculty, administrative faculty and students. It was a 45 session’s programme from 26th July 2016 to 11th April 2017. The sessions were arranged in two days per week. 16 teaching staff, 2 administrative staff and 33 students were enrolled for the course. This activity was very fruitful for ‘Overall Development of Mind and Body’. Along with demonstrations the explanation with scientific background by the trainer helped the participants to understand importance of different Yoga Mudras. The course covered techniques from Omkar to Shavasana for flexibility of body and control on breathing. Along with meditation, sharing on Good Habits, Challenging Oneself, Attitude of Gratitude, Socialization were helpful for Self Development and for Being Human.

Details of add on courses in the year 2017-18

- A value added course on ‘Law relating to Rights of Women’ was organised for B. Com. Students. Dr. Advocate Pratapsinh Salunke was the resource person for this 10 hours/seven Day short course. 75 students benefited from this course.
- ‘GST as a Career Opportunity’ was a value added course organised in collaboration with Hope Career Academy. 63 students benefited from this 30 day programme.
- A three day (15 hours) add-on-course ‘Entrepreneurship Awareness Programme’ was organised in collaboration with Maharashtra Centre for Entrepreneurship Development (MCED, GoM), on 19th, 21st and 22nd December 2017. 111 students participated in this programme. Various women entrepreneurs shared their experiences and discussed entrepreneurship as a career option with the students. Three students of this College took inspiration from the programme and prepared perfumes and sold around 200 bottles to customers at reasonable prices in less than two months. They could earn sumptuous profit through this business. The set an example of entrepreneurship before their friends.
- Department of Visual Arts organised workshops on paper bags making, serigraphy, warli painting, terracotta, rapid sketching, etc. The workshops were of time duration of three to four days each. Eminent professionals gave guidance to the participants.
- ICICI Foundation organised orientation as skill development programme and provided on job training to the students for 3 months. 9 students registered and completed the foundation course.
- ‘A spoken English Accelerator Programme: Basic Course’ was conducted in collaboration with Innovative Apps Pvt. Ltd., New Delhi from 9th February to 1st March 2018. 13 students benefited from the programme. The students prepared and presented a play on benefits of the programme on stage.
- A web development and designing short course, ‘Photoshop C. S. 6 and Coral Draw’ was conducted for BCA students from 3rd February to 20th February 2018. 20 students participated in the programme. Ms. Ketaki Joshi, a past student of this college was the resource person for this programme.
- MSDE, Maharashtra Skill Development Centre, Pune offered employability skills development programme to the students of this College during April and May 2018. 55 students participated in these programmes.

4. Obstacles faced/ Problems encountered

The College runs its regular five degree programmes as well as the Junior College from 7.30 am to 5.30 pm. We find shortage of the number of classrooms, computers in the computer labs. It is also difficult to find the suitable timings to run the add-on courses.

5. Evidence of Success

- Students not only get trained by professionals but also get hands-on experience. It supplements what students are learning in the core programme.
- It is observed that the communication skill, writing skills were improved.
- The confidence level of students is raised.

6. Resources Required

- Infrastructure
 - Human Resources
-